

DC-Store/2023/471

Date: 23 May 2023

### TENDER NOTICE

Sealed Quotations are hereby invited from bonafied suppliers/shops for the supply of following Stationary & Office Maintenance Items:

(a) **Stationary & Office Maintenance items for DCCI**

SL#	Name of Items	Quantity	Unit Price	Total Price
			including VAT & Tax	
1	Century Paper A4 Size (80gm,500 Sheets)	25 Pkts		
2	Offset Paper A4 Size (Paper One, 500 Sheets, Indonesia)	8 Pkts		
3	Signature Pen (Pilot V-10/7)	5 Pcs		
4	Ball Pen (Matador)	100 Pcs		
5	Stapler Pin (24/6, Kangaro)	10 Pcs		
6	AC Remote Battery (Sunlight)	20 Pcs		
7	Pencil Battery (Sunlight)	30 Pcs		
8	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	10 Rolls		
9	Napkin Paper (Bashundhara , 100 Sheets)	10 Pkts		
10	KitchenTowel Tissue (Bashundhara)	5 Rolls		
11	Life buoy Hand Wash (Refill)	20 Pkts		
12	Vim Powder 500 gm	10 Pkts		
13	Vimber Soap 250 gm	6 Pcs		
14	Jet Powder	6 Pkts		
15	Toilet Tissue (Bashundhara	72 Pkts		
16	Harpic (1 Ltr)	2 Pots		
17	Odonil	10 Pots		
18	Naphthalene	3 Pkts		
19	Air Fresher (Fay)	6 Pots		
20	Aerosol (ACI 475 ml)	6 Pots		
21	Cleaning Towel Woolen (Small)	5 Pcs		
Sub Total Price				




(b) Stationary & Office Maintenance items for DBI

SN#	Name of Items	Quantity	Unit Price	Total
			including VAT & Tax	
1	Offset Paper A4 Size ( Paper One 500 Sheets, Indonesia)	12 Pkts		
2	Ball Pen (Matador)	100 Pcs		
3	Pencil	12 Pcs		
4	Stapler Pin (24/6, Kangaro)	2 Pcs		
5	Toilet Tissue (Bashundhara 76 gm)	24 Rolls		
6	Aerosol (ACI 475 ml)	1 Pot		
7	Air Fresher (Fay)	2 Pots		
8	Life Buoy Hand Wash Refill	8 Pkts		
9	Vim Powder 500 gm	5 Pcs		
10	Jet Powder	2 Pcs		
11	Vim Soap 250 gm	2 Pcs		
12	Harpic (1 Ltr)	1 Pot		
13	Odonil	5 Pots		
14	Cloth Duster	2 Pcs		
15	Cleaning Towel Woolen (Small)	2 Pcs		
Sub Total Price				

(c) Stationary & Office Maintenance items for DBI College

SN#	Name of Items	Quantity	Unit Price	Total
			including VAT & Tax	
SN#	Name of Items	Quantity	Unit Price	Total Price
1	Toilet Tissue	12 Pkts		
2	Vim Powder 500 gm	3 Pkts		
3	Vim Soap 250 gm	02 Pcs		
4	Aerosol ACI 475 m	1 Pot		
Sub Total Price				





(d) Stationary & Office Maintenance items for DCCI Gulshan Center

SN#	Name of Items	Quantity	Unit Price	Total Price
			including VAT & Tax	
1	Century Paper A4 Size (80gm,500 Sheets)	3 Pkts		
2	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	3 Pkts		
3	Napkin Paper (Bashundhara, 100 Sheets)	3 Pkts		
4	Vim Powder 500 gm	03 Pkts		
5	Toilet Tissue (Bashundhara)	12 Pkts		
6	Air Fresher (Fay)	1 Pot		
7	Aerosol ACI 475 ml	1 Pot		
Sub Total Price				
<b>Grand Total Price ( a+b+c+d)</b>				

**Terms & Conditions:**

1. Hard Copy of Sealed Quotations including relevant papers have to be submitted to Tender Box (4<sup>th</sup> Floor ,DCCI Building) by 27 May, 2023.
2. Quality of all items must be original as per specifications.
3. VAT & Tax will be deducted as per Govt. Rules.
4. Quoted Price must be including VAT & Tax.
5. No incomplete Quotation will be accepted.
6. Bill will be paid through BEFTN after the satisfactory delivery of all items.
7. DCCI Authority will reserve all rights to accept any Quotation or reject all Quotations without showing any cause.

  
Afsarul Arifeen  
Secretary General

