

DC/Events/BTIS/Tender/2021/ 823 A


10 October, 2021

Tender

The Ministry of Commerce, Government of the People's Republic of Bangladesh and Dhaka Chamber of commerce & Industry (DCCI) will jointly organize "Bangladesh Trade & Investment Summit 2021" from 26 October to 01 November 2021. Interested event management company/companies are requested to submit Expression of Interest (EoI) on or before 18 October, 2021 under following the terms and conditions mentioned below:

1. The event will be organized in a hybrid manner. Inaugural ceremony will be held in a physical mode but the Honourable Prime Minister of Bangladesh will join as the Chief Guest from Ganabhaban through video conferencing mode and a good number of foreign participants will also join through Zoom.
2. Requirements for the event are given below:
 - a) Main stage for the inaugural ceremony 1 pcs
 - b) Head Table for 5 person & a branded Podium
 - c) LED Screen (2 screen)
 - d) Master of the Ceremony (Mahmudur Rahman)
 - e) Switcher Panel & Online Live Feed for LED
 - f) Video camera for syncing with LED
 - g) Sound System
 - h) Black star cloth for stage back side
 - i) One Entry gate
 - j) Venue decor standee 16 pcs
 - k) Long Banner 4 pcs
 - l) Welcome Banner 1 pcs
 - m) Interpreter room (sound proof)
 - n) SIS system and 20 person full setup
 - o) Live streaming and feed
 - p) Control Panel wooden frame
 - q) Photographer 2 pax
 - r) Festoon 6 pcs
 - s) Programme CG Screen 2 pax
 - t) Brand promoter 10 pax
 - u) Brand Promoter Food 10 pax
 - v) Logistic Transportation
 - w) Walki Talki 10 pax
 - x) Event team transportation
 - y) Stationaries, printing and others
3. VAT and AIT will be deducted from your final submitted bill as per government rules.
4. Last date of submission of quotation is 18 October, 2021. Please submit the quotation with unit price as per the requirements stated above.
5. This tender will also be available in DCCI website.

Thanking you,



(Afsarur Arifeen)
Secretary General