



ঢাকা চেম্বার অব কমার্স অ্যান্ড ইন্ডাস্ট্রি Dhaka Chamber of Commerce & Industry

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DC-Store/2023/735

Date:22 August, 2023

TENDER NOTICE

Sealed Quotations are hereby invited from suppliers/shops for the supply of following Stationary & Office Maintenance Items:

(a) Stationary & Office Maintenance items for DCCI

SN#	Specifications of Items	Quantity	Unit Price	Total Price
			Including VAT & Tax	
1	Century Paper A4 Size (80gm,500 Sheets)	22 Pkts		
2	Signature Pen (Pilot V-10/7)	08 Pcs		
3	Ring Guard/Index File	05 Pcs		
4	Stapler Machine 24/6 (M)	01 Pcs		
5	Stapler Pin 24/6 (M)	10 Pkts		
6	Nitto Tape	10 Pcs		
7	Scotch Tape ¾ Inches	10 Pcs		
8	AC Remote Battery (Sunlight)	30 Pcs		
9	Scissor (M)	01 Pc		
10	Pencil Battery (Sunlight)	50 Pcs		
11	Plastic Folder	100 Pcs		
12	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	20 Pkts		
13	Toilet Tissue (Bashundhara)	96 Pkts		
14	Napkin Tissue 100 Pcs (Bashundhara)	15 Pkts		
15	Life Buoy Hand Wash 170 ml (Refill)	25 Pkts		
16	Vim Lequid 500 ml	08 Pots		
17	Harpic 1 Ltr	02 pcs		
18	Odonil (Orchad)	10 Pots		
19	Jet Powder 200 gm	15 Pkts		
20	Auto Room Air Fresher (DRACO)	03 Pots		
21	Air Fresher (Fay)	10 Pots		
22	ACI Aerosol (ACI 475 ml)	10 Pots		
23	Cleaning Towel Woolen (Small)	10 Pcs		
24	Cloth Duster Woolen	15 Pcs		
Total Price				



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(b) Stationary & Office Maintenance items for DBI

1	Offset Paper A4 Size (Paper One 500 Sheets, Indonesia)	20 Pkts		
2	Century Paper A4 Size (80gm,500 Sheets)	03 Pkts		
3	Ball Pen (Matador)	200 Pcs		
4	AC Remote Battery (Sunlight)	10 Pcs		
5	Pencil Battery (Sunlight)	10 Pcs		
6	Napkin Tissue 100 Pcs (Bashundhara)	05 Pkts		
7	Toilet Tissue (Bashundhara)	24 Pkts		
8	Life Buoy Hand Wash Refill 170 gm	15 Pkts		
9	Vim Lequid 500 ml	05 Pots		
10	ACI Aerosol (ACI 475 ml)	01 Pot		
11	Jet Powder 200 gm	06 Pkts		
12	Harpic 1 Ltr	01 Pot		
Total Price				

(c) Stationary & Office Maintenance items for DBI College

1	Century Paper (80gm,500 Sheets)	02 Pkts		
2	Pencil Batter (Sunlight)	05 Pcs		
3	Jet Powder 200 gm	05 Pkts		
4	Vim Lequid 500 ml	03 Pots		
5	Life buoy Hand Wash (Refill) 170 gm	05 Pkts		
6	Air Fresher (Fay)	01 Pot		
7	ACI Aerosol (ACI 475 ml)	01 Pot		
8	Toilet Tissue	24 Pkts		
9	Harpic 1 Ltr	01 Pot		
10	Cleaning Towel Small	03 Pcs		
Total Price				




(d) Stationary & Office Maintenance items for DCCI Gulshan Center

1	Century Paper A4 Size (80gm,500 Sheets)	02 Pkts		
2	Offset Paper A4(Paper One 500 Sheets, Indonesia)	02 Pkts		
3	Stapler Pin 24/6 (M)	05 Pkts		
4	Vim Lequid 500 ml	03 Pots		
5	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	06 Pkts		
6	Toilet Tissue (Bashundhara)	12 Pkts		
7	Harpic 1 Ltr	01Pc		
Total Price				
Grand Total Price (a+b+c+d)				

Terms & Conditions:

1. Hard Copy of Sealed Quotations including relevant papers have to be submitted to Tender Box (4th Floor ,DCCI Building) by 25 August, 2023.
2. Quality of all items must be original as per specifications.
3. VAT & Tax will be deducted as per Govt. Rules.
4. Quoted Price must be including VAT & Tax.
5. No incomplete Quotation will be accepted.
6. Bill will be paid through BEFTN after the satisfactory delivery of all items.
7. DCCI Authority will reserve all rights to accept any Quotation or reject all Quotations without showing any cause.



Afsarul Arifeen
Secretary General

