

DCCI MOS & COOS USER MANUAL



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1. Register

For creating an account in DCCI website, user need to register in DCCI official website.

Fill the register form with required inputs (Firm Name, Email, Mobile, Password and Confirm Password) and click on register button.

After submit registration form. System will send user a 4-digit OTP number in user mobile number.

Note: '' sign fields can't be empty.*



DCCI Portal Registration

Firm Name *

Firm Name as per Trade license

Email *

Mobile *

Password *

Your password must be more than 8 characters long, should contain at-least 1 Uppercase, 1 Lowercase, 1 Numeric and 1 special (!~@#%&*^<~>{})) character.

Confirm Password *


[Register](#)

Already registered? [Login](#)

Input your OTP and click on Submit button.

After submitting correct OTP user will receive a verification email, which verify user email and provide a verification link.

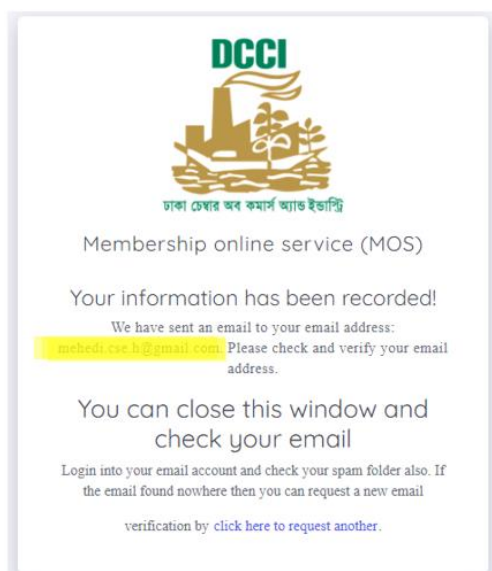
Note: OTP must submit within 60 seconds.



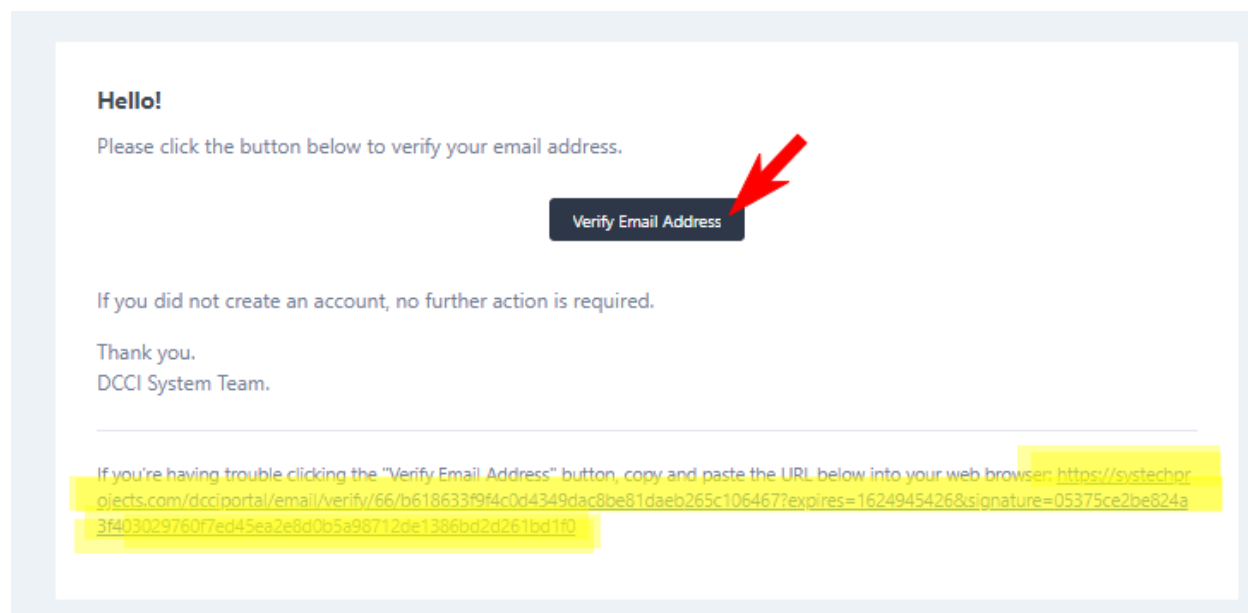
OTP is send to Your Mobile Number

Resend after 56 seconds.

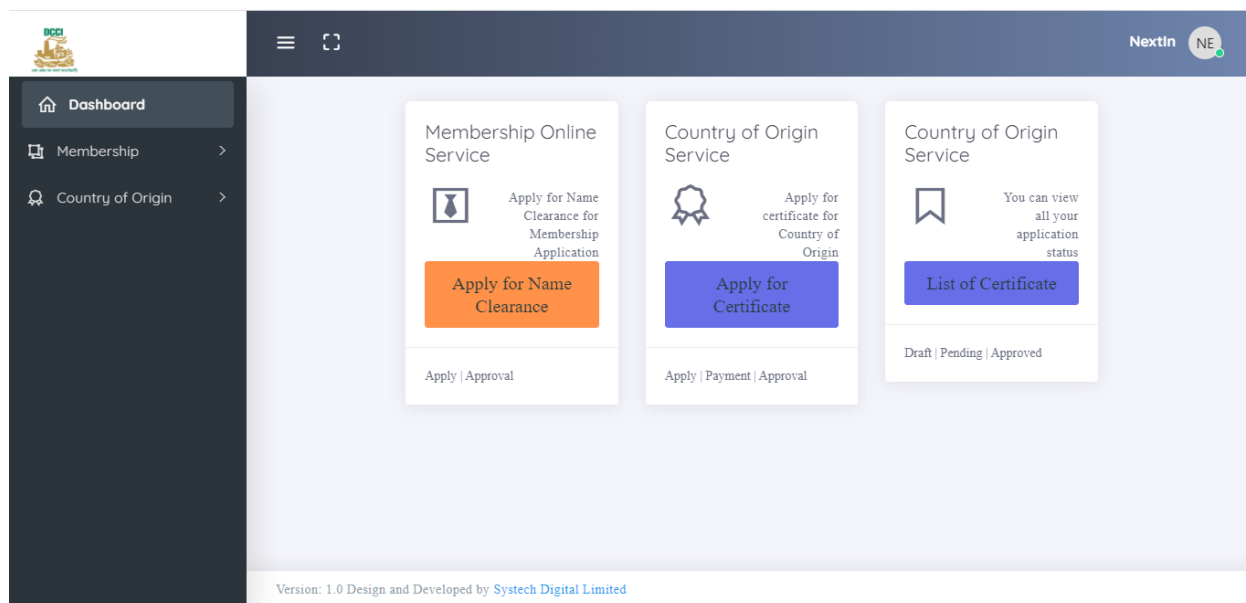
[Submit](#)
[Cancel](#)



Check your email and click on “verify Email Address” button.



After click on “Verify Email Address” button user email will verify and user automatically login his/her DCCI account and go to “Dashboard” page.

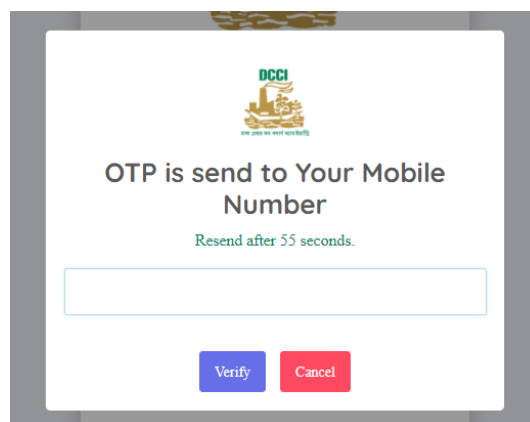


2. Login

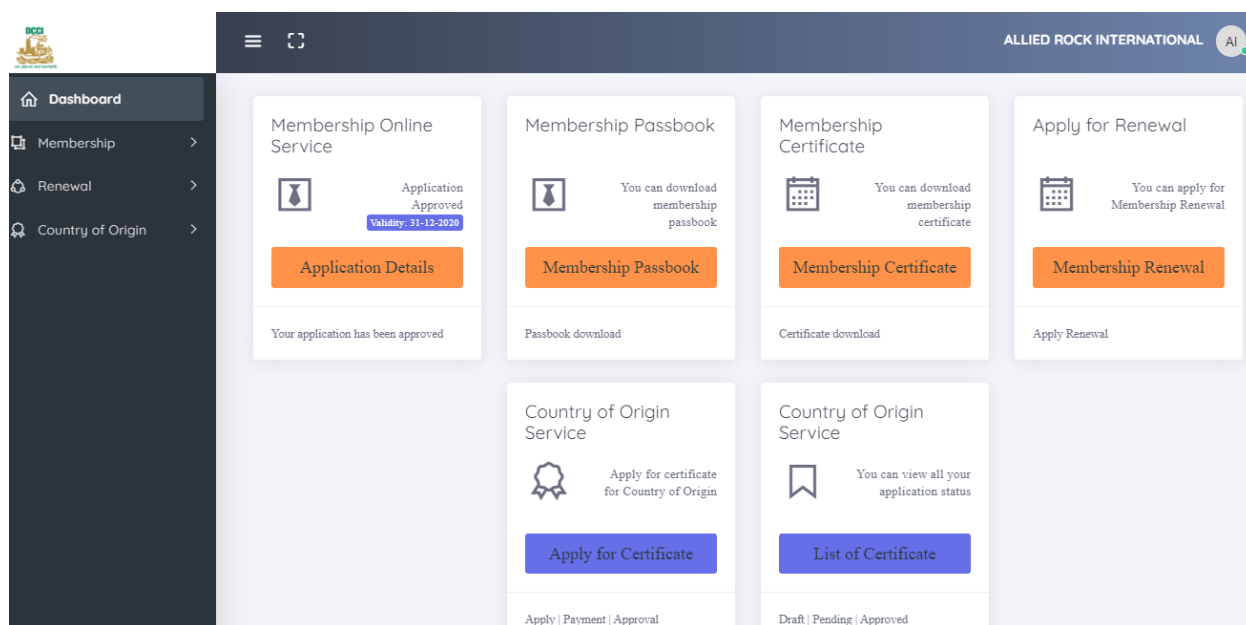
If user had already an account in DCCI website then user can login his/her account by using email and password.

After submitting validate email and password user will receive an OTP in his/her mobile number.

By submit correct OTP, user will successfully login his account and go to 'Dashboard' page.



3. Dashboard



In dashboard, user will find some sections.

➤ **Membership Online Service**

In this section user can apply for membership or get application details.

Note: For more details go to **Membership**

➤ **Membership Passbook**

In this section user can download membership passbook by clicking on “Membership Passbook” button.



Dhaka Chamber of Commerce & Industry

Membership Pass Book

Membership Pass Book No

:



121423

Name of the Firm প্রতিষ্ঠানের নাম	<i>ALFEDROCK</i> <i>INTERNATIONAL</i>
Address ঠিকানা	<i>Pl. 79, Block-M, 6th Floor, Sikder Plaza,</i> <i>Bir Uttam Ziaur Rahman Sarak, Banani,</i> <i>Dhaka-1213</i>
Type of Business ব্যবসার ধরন	<i>Import, Export, Supply, Indenting</i>
Membership Registration No সদস্যপদ নিবন্ধন নং	<i>A-2455</i>
Membership Certificate No সদস্যপদ সনদ নং	<i>100</i>
Date তারিখ	<i>2021-07-29</i>
Seal and Signature of Concern Officer মনোনিত কর্মকর্তার সিল এবং স্বাক্ষর	 Md. Shamsul Alam AGM (Export Sales) Building Material Division Awar Group of Industries

DHAKA CHAMBER BUILDING

65-66 Motijheel Commercial Area, G.P.O Box No. 2641, Dhaka-1000, Bangladesh

PHONE: 880-2-9552562(Hunting), FAX : 880-2-9560030 Email : info@dhakachamber.com Website: www.dhakachamber.com



➤ **Membership Certificate**

In this section user can download membership certificate by clicking on “Membership Certificate” button.



➤ **Apply for Renewal**

In this section user can apply for membership renewal by clicking on “Membership Renewal” button.

Note: For more details go to **Renewal → Apply for Renewal**

➤ **Country of Origin Service**

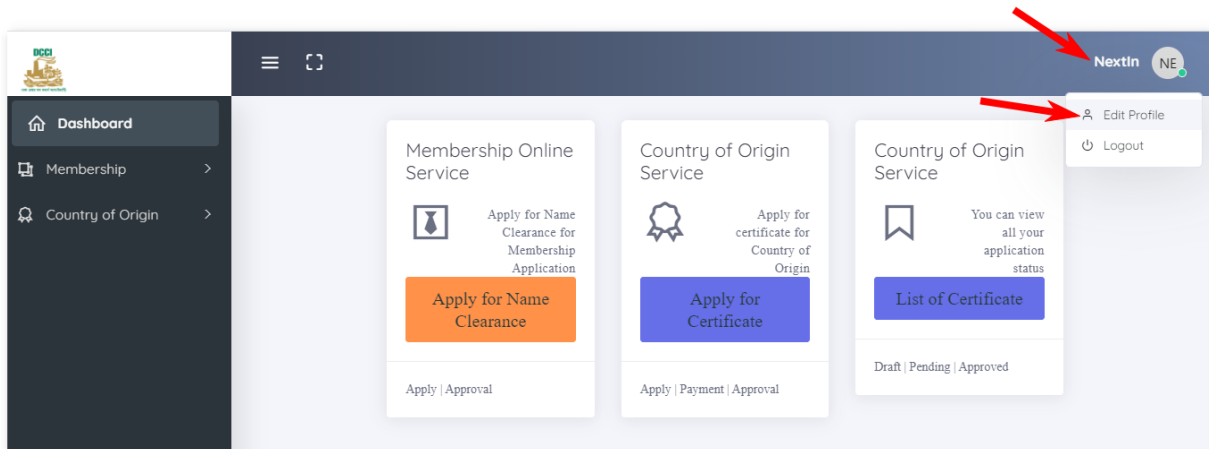
In this section user can apply for Country of Origin and get the list of certificates.

Note: For more details go **Country of Origin → Application List → Download Certificate**

4. User Profile

a. Update Profile

Click on the “Company Name” which is top-right of the webpage. After click on “Company Name” user will find two options. Click on “Edit Profile”. After click on it, system will go to “Update Your Profile” form.



In this “Update Your Profile” form user can update “Email” and “Phone Number”.

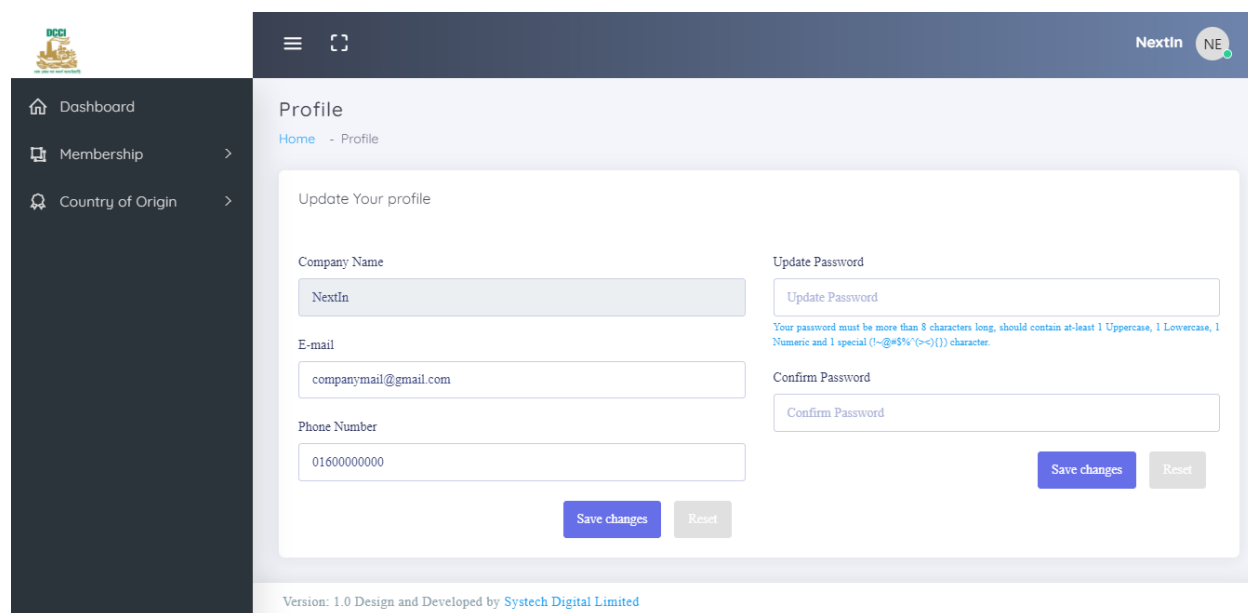
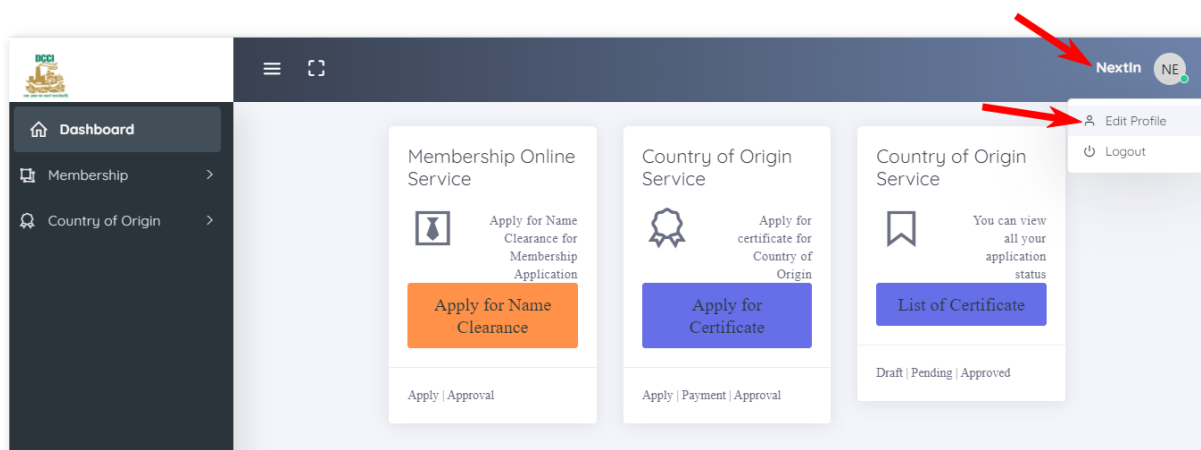
Click on “Save Changes” button and update your profile data.

 This screenshot shows the 'Update Your Profile' form. The page title is 'Profile' with a breadcrumb 'Home - Profile'. The form is titled 'Update Your profile' and contains several input fields: 'Company Name' (pre-filled with 'NextIn'), 'E-mail' (pre-filled with 'companymail@gmail.com'), and 'Phone Number' (pre-filled with '01600000000'). There are also fields for 'Update Password' and 'Confirm Password'. A password requirement note states: 'Your password must be more than 8 characters long, should contain at-least 1 Uppercase, 1 Lowercase, 1 Numeric and 1 special (!~@#\$%^&*()-=<>()) character.' At the bottom right of the form are 'Save changes' and 'Reset' buttons. A footer at the bottom of the page reads 'Version: 1.0 Design and Developed by Systech Digital Limited'.

For better understanding, follow the above pictures.

b. Update Password


Click on the “Company Name” which is top-right of the webpage. After click on “Company Name” user will find two options. Click on “Edit Profile”. After that user will find a “Update password” section. Input a new password and conform the password. Click on “Save changes” and successfully your password updated.



5. Forgot Password

If user forgot his/her account password, then user need to reset his/her password.

In reset-password process, user need to click on “Forgot Password?” link.



ঢাকা চেম্বার অব কমার্স অ্যান্ড ইন্ডাস্ট্রি

Become a Member

Email

activeshawon299@gmaol.com

Password

Password

☐ Remember Me [Forgot Password?](#)


Login

If you are not a Member?

Register

Note: Follow the image instruction and click on the link

After click on the link and find will find a form.



Forget your password?

Don't worry! Just fill in your email and we'll send you a link to reset password.

E-Mail Address


[Reset Password](#)

Enter your account email and click on [Reset Password](#) button.

After click on the [Reset Password](#) button, system will send an email in your given email address. Open your mail and click on [Reset Password](#) button

Hello!

You are receiving this email because we received a password reset request for your account.

 [Reset Password](#)

This password reset link will expire in 60 minutes.

If you did not request a password reset, no further action is required.

Thank you.
DCCI System Team.

Note: If you don't find the email then check on "Spam"



Reset Password

E-Mail Address

Password

Your password must be more than 8 characters long, should contain at-least 1 Uppercase, 1 Lowercase, 1 Numeric and 1 special (!~@#\$\$%^(><>{}) character.

Confirm Password

After click on [Reset Password](#) button, user will get Reset Password form.

Fill the form with your new password and submit.

Now you successfully reset your password. Go to the login form and login your account with email and password.

6. Membership

If user want to be a member of DCCI then he/she can apply for membership from here.

a. Apply for Name Clearance

Menu → Membership → Apply for Name Clearance

For getting DCCI membership, user need to apply for Name clearance.

The screenshot shows the 'Name Clearance Form' interface. On the left is a sidebar with 'Dashboard', 'Membership', and 'Country of Origin'. The main form area contains the following sections:

- Company Information:** Fields for 'Company / Firm Name*', 'Trade License*', and 'Nature Of Business*'. A note below says 'Company Name is not Trade License'.
- Company Address:** Fields for 'Country*', 'Division*', 'District*', 'Thana*', 'Post Office*', and 'Branch Name*'. A note below says 'You cannot operated for multiple entities, e.g. 91/10/20/30/40/50/60/70/80/90/100'.
- Representative:** Fields for 'Name*', 'Gender*', 'Designation*', 'Email*', 'Mobile No.*', and 'TIN Number*'. A note below says 'You cannot operated for multiple entities, e.g. 91/10/20/30/40/50/60/70/80/90/100'.
- Applicant:** Fields for 'Name*', 'Gender*', 'Designation*', 'Email*', 'Mobile No.*', and 'TIN Number*'. A note below says 'You cannot operated for multiple entities, e.g. 91/10/20/30/40/50/60/70/80/90/100'.


At the bottom left, there is a checkbox 'Are you DCCI member?'. At the bottom right, there is an 'Apply' button.

Note: Note: '*' sign fields can't be empty, the document must be in pdf format.

b. Apply for Membership

Menu → Membership → Apply for Members

After getting approval from name clearance, user can apply for membership. In membership request process, user need to input many information in different steps.



Dashboard
Membership
Apply for Membership
Country of Origin

Company/Firm Status

Legal Status of the Company/Firm :

☒ Proprietorship
☐ Partnership
☐ Private
☐ Public Ltd.
☐ Public Ltd (Listed)

Company Type :

☒ Bangladeshi
☐ Foreign
☐ Joint Venture

Establishment Date* Business with other countries Other Membership

Management

☐ Same as Applicant ☒ Add

Name of the Applicant* Designation* Email*
Mobile No.* NID* TIN*
Passport No.* Photo(300*300)*

Representative Information

Bank Information

Payorder Information

Payorder Number* Bank Name*
Branch Name* Date*
Amount*

Previous
Save & Exit
Save & Continue

Version: 1.0 Design and Developed by Syntech Digital Limited

Note: '*' sign fields can't be empty, the document must be in pdf format image must be in jpeg or png format.

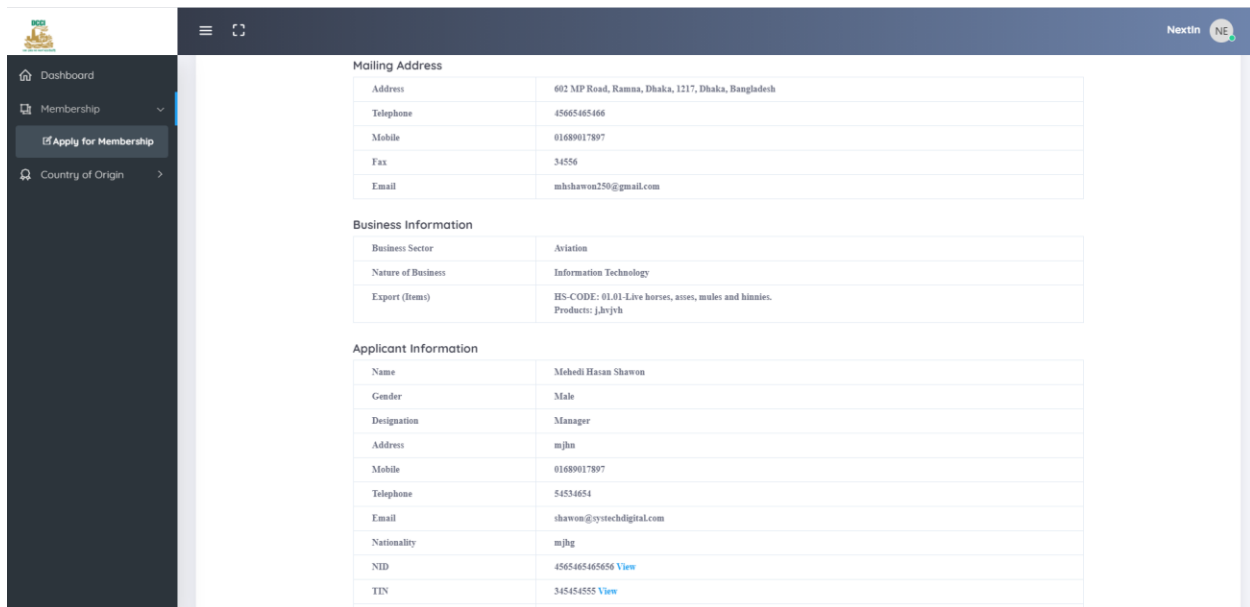
Document Attachment

Trade License Number* 564565546456546 achement_Mehedi_Hasan_Shawon_1625287916.pdf View	<input type="text"/>	BIDA REG Number Write number here	<input type="text"/>
Tax Identification Number(TIN)* Write number here	<input type="text"/>	BIDA Work Permit Choose file	<input type="button" value="Browse"/>
BIN Number Write number here	<input type="text"/>	Indenter Certificate Number Write number here	<input type="text"/>
Certificate of Incorporation Write number here	<input type="text"/>	Memorandum & Article of Association Choose file	<input type="button" value="Browse"/>
VAT Registration No Write number here	<input type="text"/>	Form-XII Choose file	<input type="button" value="Browse"/>
IRC Write number here	<input type="text"/>	Partnership Deed Choose file	<input type="button" value="Browse"/>
ERC Write number here	<input type="text"/>	Joint Venture Agreement Choose file	<input type="button" value="Browse"/>
BOI Number Write number here	<input type="text"/>	Applicant's Letter Choose file	<input type="button" value="Browse"/>
Bank Certificate Choose file	<input type="button" value="Browse"/>	Other file 1 Write attachment type name here	<input type="text"/>

Note: '*' sign fields can't be empty, the document must be in pdf format.

Preview

Firm/Company Information	
Name of the Company	NextIn
Membership Type	General
Legal Status of the Company/Firm	Proprietorship
Firm type joint	NO
Establishment Date	2021-07-04
Business with other countries	
Other Membership	
Membership Status	Draft
Company Address	
Company Address as per Trade license	mjhfi
Address	602 MP Road, Ramna, Dhaka, 1217, Dhaka, Bangladesh
Telephone	45665465466
Mobile	01689017897
Fax	34556
Email	mshawon250@gmail.com



Mailing Address

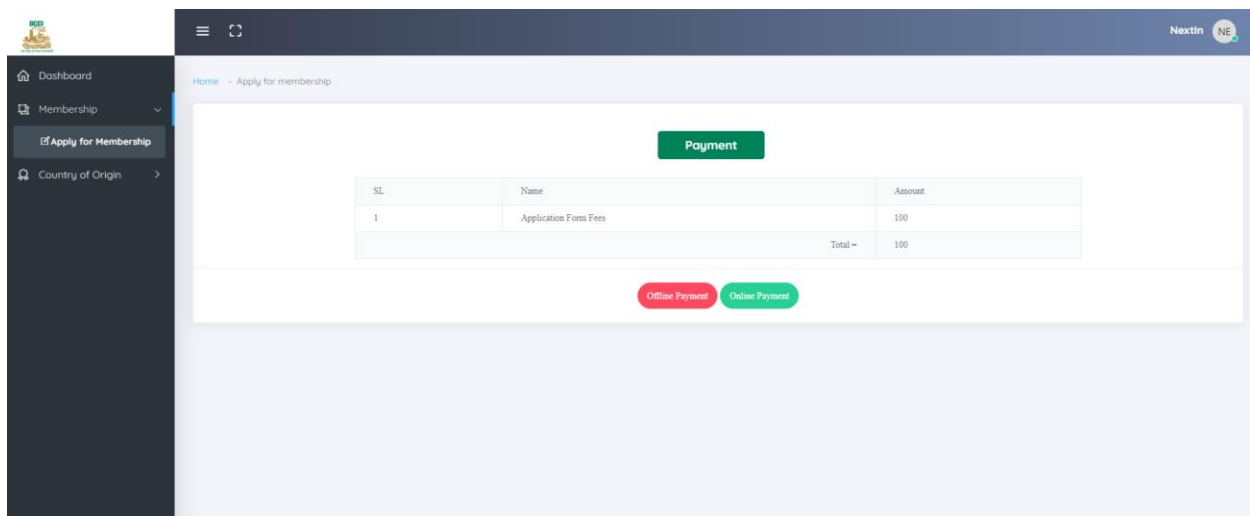
Address	602 MP Road, Ramna, Dhaka, 1217, Dhaka, Bangladesh
Telephone	4565465466
Mobile	01689017897
Fax	34556
Email	mshawon25@gmail.com

Business Information

Business Sector	Aviation
Nature of Business	Information Technology
Export (Items)	HS-CODE: 0101-Live horses, asses, mules and hinnies. Products: jbrjyh

Applicant Information

Name	Mehedi Hasan Shawon
Gender	Male
Designation	Manager
Address	mjhn
Mobile	01689017897
Telephone	54534654
Email	shawon@crystechdigital.com
Nationality	mjhq
NID	4565465465656 View
TIN	345454555 View



Payment

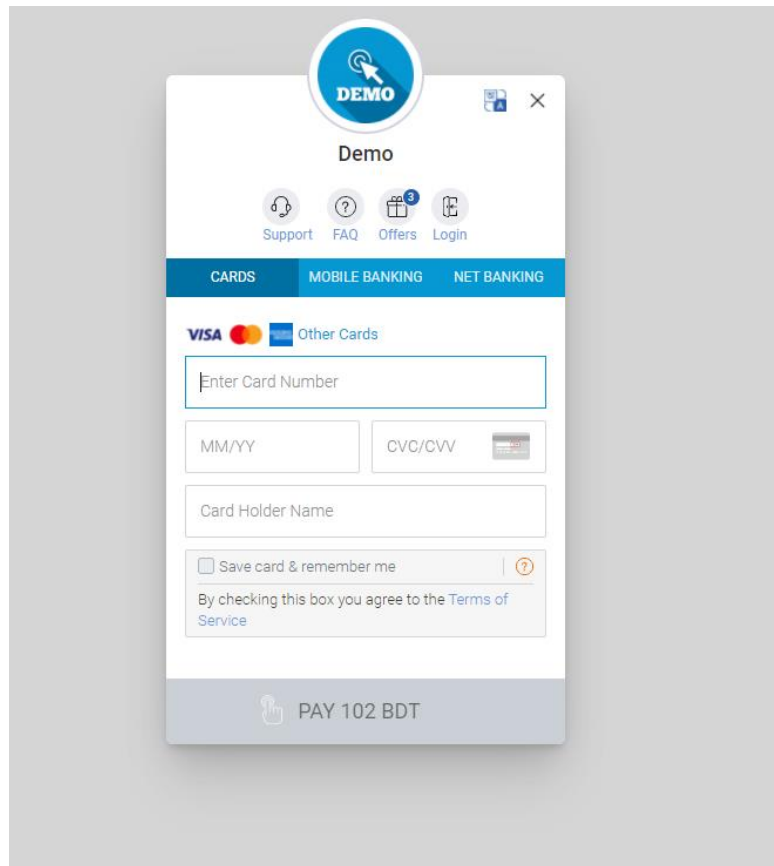
SL	Name	Amount
1	Application Form Fees	100
Total =		100

[Offline Payment](#) [Online Payment](#)

After submitting all information user need to select payment method. If user select Online Payment, then user will get online payment form.

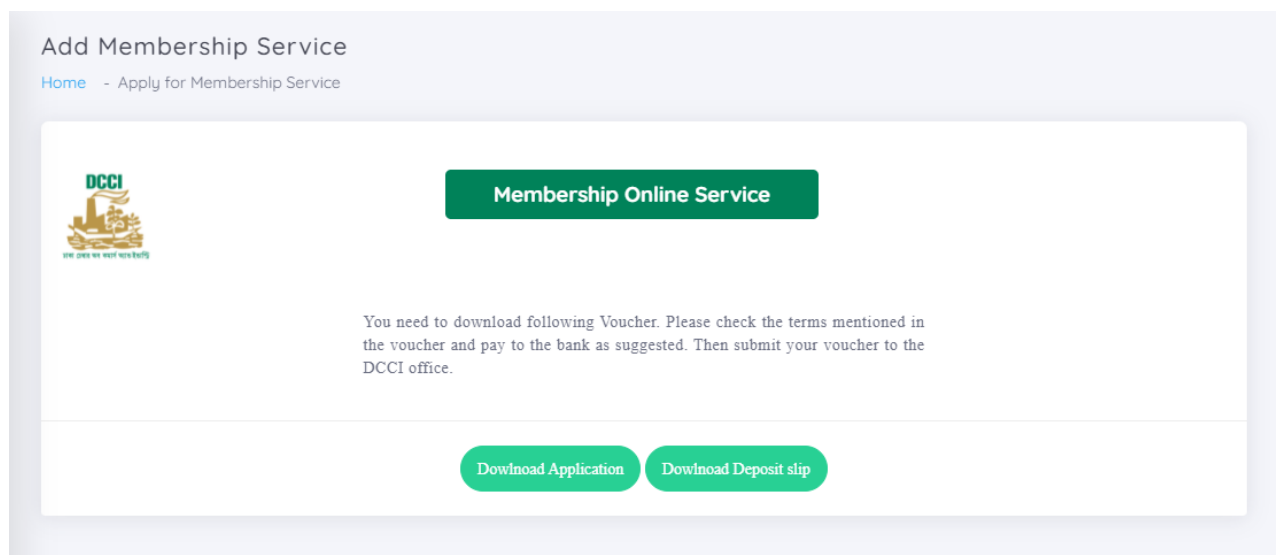
Then user ensure the member registration fees.

Note: '*' sign fields can't be empty.



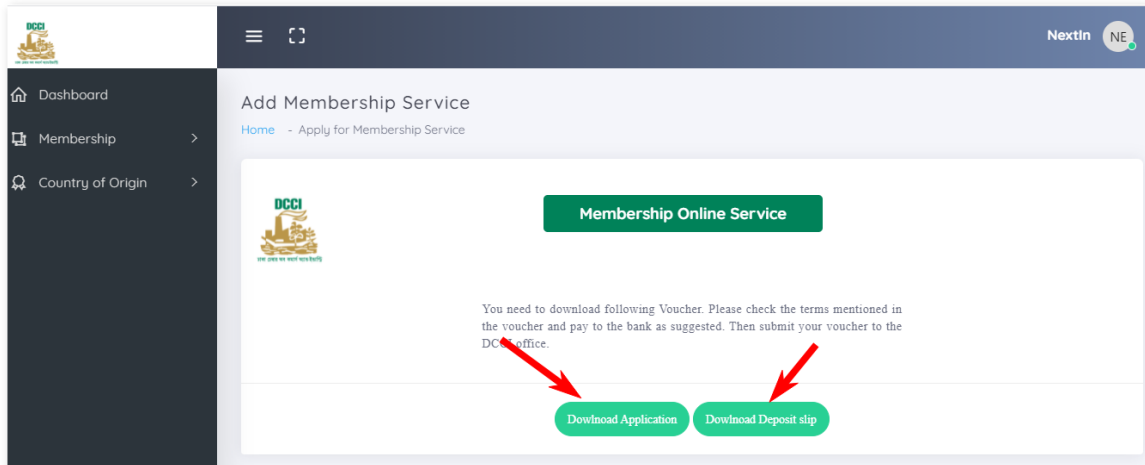
The screenshot displays a mobile application interface for a demo user. At the top, there is a circular profile icon with a hand cursor and the word "DEMO". Below this, the name "Demo" is shown. A navigation bar contains icons for Support, FAQ, Offers (with a notification badge), and Login. A secondary navigation bar highlights "CARDS", "MOBILE BANKING", and "NET BANKING". The main section is titled "VISA" and "Other Cards". It features a form with fields for "Enter Card Number", "MM/YY", "CVC/CVV", and "Card Holder Name". There is a checkbox for "Save card & remember me" and a link to "Terms of Service". At the bottom, a large button labeled "PAY 102 BDT" is visible.

If user select offline payment system, then user get this kind of interface.



The screenshot shows a web page titled "Add Membership Service". Below the title is a breadcrumb trail: "Home - Apply for Membership Service". On the left, there is a logo for "DCCI" with the text "DCCI" and "DCCI" below it. In the center, there is a green button labeled "Membership Online Service". Below this button, there is a paragraph of text: "You need to download following Voucher. Please check the terms mentioned in the voucher and pay to the bank as suggested. Then submit your voucher to the DCCI office." At the bottom, there are two green buttons: "Download Application" and "Download Deposit slip".

For offline payment user need to download "application" and "Deposit Slip" pdf.



Bank Copy



DEPOSIT SLIP



SL No: EMISCNEX202107000010

Date: 2021-07-04

Dhaka Chamber of Commerce & Industry

Account No. 003344554667 of Dhaka Chamber of Commerce & Industry with MTB BANK, Uttara Received from Mr./Ms./M/s

Nextlin, karwanbazar vide Cash/ Pay Order / D.D/ Cheque: date / ...

... / Bank Branch

..... In respect of:

Sl.No.	Purpose	Details	Amount Taka
1	Application From Fees		100
Total (Cash/Pay Order/D.D/Cheque) TK. In words (Taka) : One Hundred Taka			100

Signature
(DCCI)Depositor
(Party)Receiver
(Bank)Counter Signature
(Bank)



DCCI

Dhaka Chamber of Commerce & Industry
DHAKA CHAMBER BUILDING
 65-66 Motijheel C/A, G.P.O Box No. 2641, Dhaka-1000, Bangladesh
 PABX: 880-2-9552562, 9554383(Hunting), FAX: 880-2-9560830, 9550103
 Email : info@dhakachamber.com, Website:www.dhakachamber.com

Form No: EFNEX202107000014



Price: TK 100/- (One Hundred) Only
 Admission, Subscription & Fees TK. : 19,350/-
 DCCI DEVELOPMENT FUND Tk. : 10,000/-

Pay Order Tk. : 29,350/-

APPLICATION FORM FOR GENERAL MEMBERSHIP

Secretary General
 Dhaka Chamber of Commerce & Industry
 65-66, Motijheel Commercial Area
 Dhaka-1000

Dear Sir,

I/We request you kindly to enroll our firm/company as a GENERAL MEMBER of your esteemed Chamber. For your record and reference, the particulars of our enterprise are given overleaf. A Bank Draft/Pay Order No. **454545454**, Dt. **2021-07-04**, Tk. **1000000000.00**. Bank. **MTB** Branch. **Uttara** in favour of "Dhaka Chamber of Commerce & Industry" is enclosed towards Admission Fee, Annual Subscription for the Current Calendar year and other fees/charges as admissible.

I/We undertake to abide by the rules and regulations of the Chamber and promote its objectives.

Yours faithfully,
 Applicant's Signature & Seal

Name: **Mehedi Hasan Shawon**, Designation: **Manager**
 Address: **602 Maghbazar**

Proposed By: (Valid General Member)

Signature and Seal

Name:, Designation:.....

Address:

Seconded By: (Valid General Member)

Signature and Seal

Name:, Designation:.....

Address:

After getting "appliction" and "Deposit Slip" user need to deposit payment in bank.

Completing payment process, user will come to DCCI office with proper payment documents.

c. Details of Membership

Menu → Membership → Details of Membership

If user complete membership process and approve from DCCI as a DCCI member, then user can view "Details of Membership"

Home - Membership Details

Membership Details

Firm/Company Information

Name of the Company	NextIn
Membership Type	General
Legal Status of the Company/Firm	Private Ltd
Firm type joint	NO
Establishment Date	2021-07-04
Business with other countries	
Other Membership	
Membership Status	Processing

Company Address

Company Address as per	karwanbazar
------------------------	-------------

7. Country of Origin

a. Apply for Certificate

Menu → Country of Origin → Apply for Certificate

For getting DCCI Country of Origin certificate, user need to apply for Certificate in DCCI website.

Country Of Origin Information

Consignor Info

Company / Firm Name*
NextIn

Company Address :

Country* Bangladesh Division* Dhaka District* Dhaka Thana/Upazila* Select Thana / Up... Post Office* Road/Area/House*

Factory Address :

Country* Bangladesh Division* Dhaka District* Dhaka Thana/Upazila* Select Thana / Up... Post Office* Road/Area/House* ☐ Same as Company Address

Signature Image dimension should be in width=50px, height=50px and JPEG/PNG* Choose file... Browse

Seal Image dimension should be in width=100px, height=50px and JPEG/PNG* Choose file... Browse

Consignee Info +

Description of Goods +

Save & Continue

Note: ‘*’ sign fields can’t be empty and Signature and Seal image must be jpeg or png format.

If user need to submit any other file then user can add file by click on “Add Other File” button.

If user does not want to any extra file then he/she can remove file option by following image instruction
 1. User can also add more file option by click on “Add Other File” button. Follow the instruction number
 2.

Note: “” sign fields can’t be empty, the document must be in pdf format and file size cannot greater than 1 MB.*

Print Quantity

Certificate Copy

Type	Quantity	Fees	Total
Certificate of Origin (Original)	1	100	100
Certificate of Origin (Copy)	0	50	0
Total Amount =			100

Update Data **Save & Exit** **Checkout**

Review your Application for Certificate of Origin

Add Country Of Origin
[Home](#) - Apply for Country Of Origin

Consignor Information


Company/Firm Name	NextIn
Company Address	602/A, Ramna, Dhaka, 1217, Dhaka, Bangladesh
Factory Address	602/A, Ramna, Dhaka, 1217, Dhaka, Bangladesh
Status	Draft

Consignee Information

Company/Firm Name	NextInnovation
Company Address	Software Technology Park, Dhaka

Fill the above forms with required and valid inputs.

After submitting all forms input quantity of certificate, you want and submit it.



Dashboard

Membership

Country of Origin

Apply for Certificate

Application List

Rejected List

NextIn

NE

Goods Information

SL	Marks	Quantity	Description	HS Code	Weight (E.g.-1kg)	Value (BDT)
1	56	78	good	01.03	1000	500000
Total =						500000

Certificate Copy

Type	Quantity	Fees	Total
Certificate of Origin (Original)	1	100	100
Certificate of Origin (Copy)	0	50	0
Total Amount =			100
Total in Word : One Hundred Only			

Update Data

Save & Continue

Payment

Dear applicant, you can pay the fees by any of the following payment method:

- Offline Payment:
By selecting the offline payment method you will have 2 download links 1) Voucher, 2) Your Application. You have to follow the terms mentioned in the voucher, pay to the bank and then submit your application and voucher to the DCCI office.
- Online Payment:
By selecting the online payment method you will be redirected to the secure payment gateway to pay your fees. You can select any payment option that suites you. After successful payment you can download your application to submit to the DCCI office. N.B. Please be noted that online payment has some additional payment processing fees.

Certificate Copy

Type	Quantity	Fees	Total
Certificate of Origin (Original)	1	100	100
Certificate of Origin (Copy)	0	50	0
Total Amount =			100
Total in Word : One Hundred Only			

Offline Payment

Online Payment

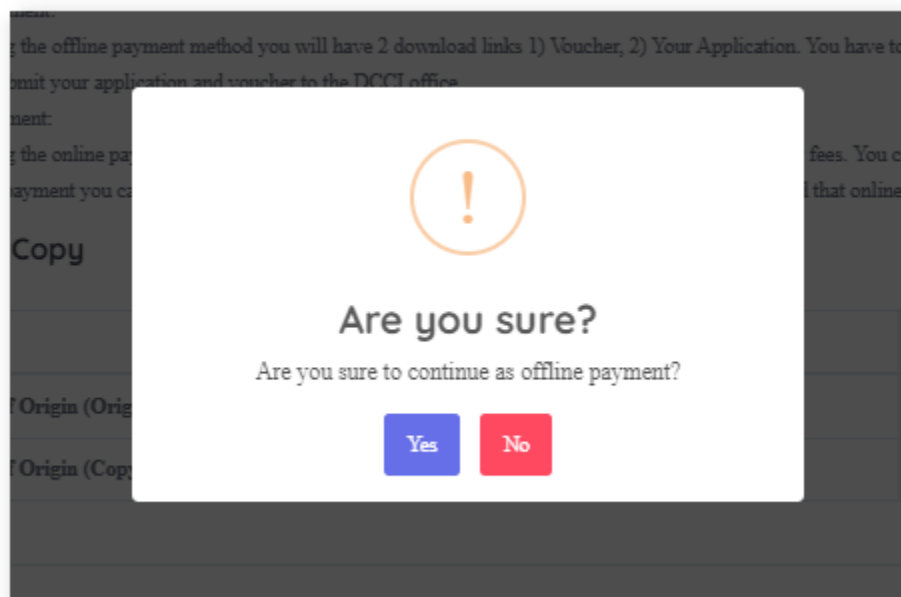
In this step, user will select his/her payment method.

If user select “**Offline Payment**” method, then user can select bank name where he/she can deposit payment.



The screenshot shows a modal dialog box titled "BANK INFORMATION" with a close button (X) in the top right corner. Inside the dialog, there is a text input field containing "MTB BANK-Uttara" and a dropdown arrow on the right. Below the input field, there are two buttons: "Close" and "Continue". At the bottom of the dialog, there is a bulleted list item: "• Offline Payment: By selecting the offline payment method you will have 2 download links 1) Voucher, 2) Your Application. You have to follow the terms n".

Select bank name and continue.



The screenshot shows a confirmation dialog box with a white background and a dark gray border. At the top center is an orange circle containing a white exclamation mark. Below this, the text "Are you sure?" is displayed in a large, bold, dark gray font. Underneath, the text "Are you sure to continue as offline payment?" is shown in a smaller, regular, dark gray font. At the bottom, there are two buttons: a blue "Yes" button and a red "No" button. The background of the application is visible through the semi-transparent dialog box, showing text like "the offline payment method you will have 2 download links 1) Voucher, 2) Your Application. You have to", "submit your application and voucher to the DCC office", "nent:", "g the online pa", "payment you ca", "Copy", "Origin (Orig", "Origin (Cop", "fees. You ca", and "that online".

Click on “Yes”.

After completing all steps, user need to download “Application” and “Voucher” in pdf.

Certificate of origin service payment

You need to download following 2 PDFs 1) Voucher, 2) Your Application. Please check the terms mentioned in the voucher and pay to the bank as suggested. Then submit your application and voucher to the DCCI office.

[Download Application](#)
[Download Voucher](#)

Bank Copy



DEPOSIT SLIP



SL. No: COANEX20210751

Date: 05/07/2021

Dhaka Chamber of Commerce & Industry

Account No. 003344554667 of Dhaka Chamber of Commerce & Industry with MTB BANK, Uttara Received from **NextIn,**

602/A, Ramna, Dhaka-1217, Bangladesh vide Cash/ Pay Order / D.D/ Cheque:

... date / / Bank, Branch

..... in respect of:

Sl.No.	Purpose	Details	Amount Taka
1	Certificate of Origin (Original)	1 Copy(s)	100
2	Certificate of Origin (Copy)	0 Copy(s)	0
Total (Cash/Pay Order/D.D/Cheque) TK. In words (Taka) : One Hundred Only			100

After clear payment successfully , user need to go to DCCI office with “Deposit Slip” and DCCI admin will verify the payment.

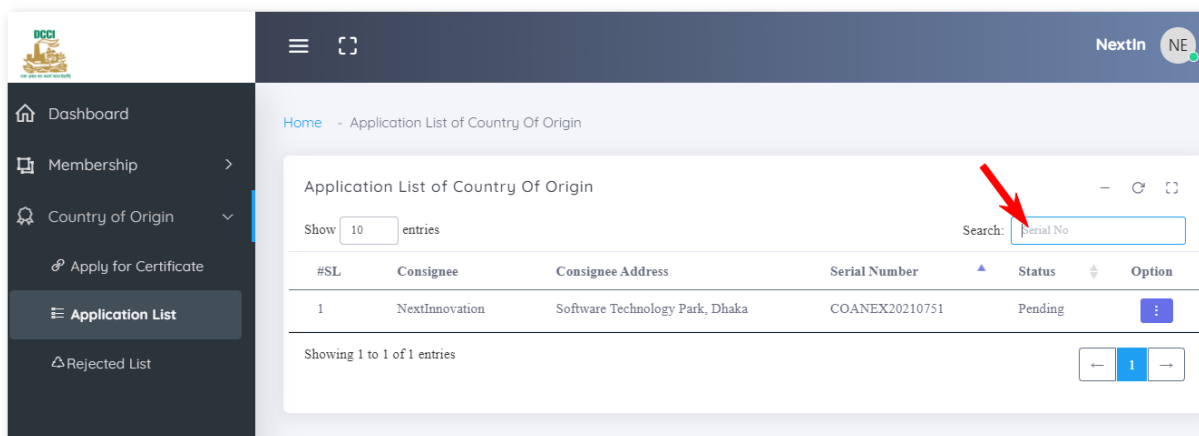
b. Application List

Menu → Country of Origin → Application List

Search

Menu → Country of Origin → Application List → Search

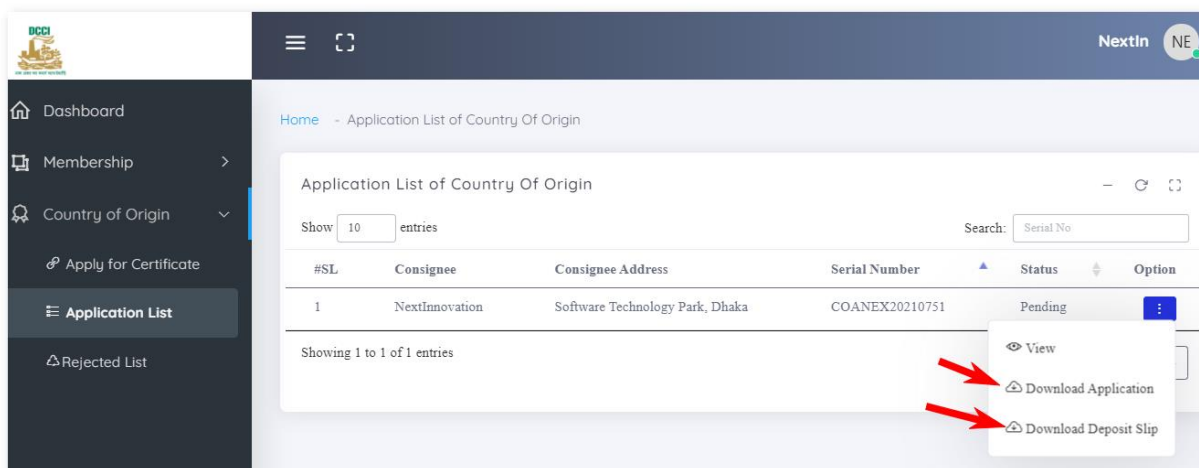
User can Search “Application list” data by using “Serial Number”.



Download

Menu → Country of Origin → Application List → Option → Download Application | Download Deposit Slip

User can download application and deposit slip by click on option.



View

Menu → Country of Origin → Application List → Option → View

User can view individual data by click on view option.

Application List of Country Of Origin

Show 10 entries Search: Serial No

#SL	Consignee	Consignee Address	Serial Number	Status	Option
1	NextInnovation	Software Technology Park, Dhaka	COANEX20210751	Pending	<ul style="list-style-type: none"> View Download Application Download Deposit Slip

Showing 1 to 1 of 1 entries

Download Certificate

Menu → Country of Origin → Application List → Option → Download Certificate

User can download [Country of Origin Certificate](#) if admin accept user certificate request. If admin approve user application, “Status” will show “Approved” and user allow to download his/her certificate.

Application List of Country Of Origin

Show 10 entries Search: Serial No

#SL	Consignee	Consignee Address	Serial Number	Status	Option
1	NextInnovation	Software Technology Park, Dhaka	COANEX20210751	Approved	<ul style="list-style-type: none"> View Download Certificate

Showing 1 to 1 of 1 entries



Dhaka Chamber of Commerce & Industry

DHAKA CHAMBER BUILDING

65-66 Motijheel Commercial Area, G.P.O Box No. 2641, Dhaka-1000, Bangladesh
 PABX: 880-2-9552562(Hunting), FAX : 880-2-9560830 Email : info@dhakachamber.com Website: www.dhakachamber.com

Original

Consignor: Shampazone 786, Dhanmondi, Dhanmondi, Dhaka, 1205, Dhaka, Bangladesh Factory: 786, Dhanmondi, Dhanmondi, Dhaka, 1205, Dhaka, Bangladesh	CERTIFICATE NO. OEC5HA202102000058 CERTIFICATE OF ORIGIN ISSUED BY DHAKA CHAMBER OF COMMERCE & INDUSTRY Dhaka-1000, Bangladesh.																				
Consignee: Shampazone Uttara	COUNTRY OF ORIGIN: BANGLADESH DESTINATION: Uttara																				
Particulars of Transport (Optional Declaration): ytguyul	INVOICE NO: 68978 DATE: 2021-02-01 EXP. NO. 8798 DATE: 2021-02-28 L/C/T.T/CONT./P.I.NO: 7868 DATE: 2021-01-31																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">MARKS</th> <th style="width: 15%;">QUANTITY</th> <th style="width: 40%;">DESCRIPTION OF GOODS & H.S.CODE</th> <th style="width: 15%;">WEIGHT</th> <th style="width: 15%;">VALUE (USD)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">76</td> <td style="text-align: center;">87</td> <td>hg/hgjh, H.S CODE: 01.04</td> <td style="text-align: center;">878</td> <td style="text-align: center;">78.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">TOTAL AMOUNT IN (USD):</td> <td style="text-align: center;">78</td> </tr> <tr> <td colspan="4" style="text-align: right;">AMOUNT IN (USD): Seventy-Eight Only</td> <td></td> </tr> </tbody> </table>	MARKS	QUANTITY	DESCRIPTION OF GOODS & H.S.CODE	WEIGHT	VALUE (USD)	76	87	hg/hgjh, H.S CODE: 01.04	878	78.00	TOTAL AMOUNT IN (USD):				78	AMOUNT IN (USD): Seventy-Eight Only					
MARKS	QUANTITY	DESCRIPTION OF GOODS & H.S.CODE	WEIGHT	VALUE (USD)																	
76	87	hg/hgjh, H.S CODE: 01.04	878	78.00																	
TOTAL AMOUNT IN (USD):				78																	
AMOUNT IN (USD): Seventy-Eight Only																					

ঢাকা চেম্বার অব কমার্স অ্যান্ড ইন্ডাস্ট্রি

This Certificate is based on the information supplied to Dhaka Chamber of Commerce & Industry by the Consignor and it is not to be taken as amounting to a warranty or representation of fact by Dhaka Chamber of Commerce & Industry or its representatives.

The undersigned duly authorized by the company, swears that the above-mentioned GOODS have been produced or manufactured in Bangladesh. Also declares that the under-signed shall be held responsible for shipment of any unauthorized goods.

Authorized signature:



Authorized signature:

Date: 02/02/2021

Authorized By: Ministry of Commerce, Govt of the People's Republic of Bangladesh

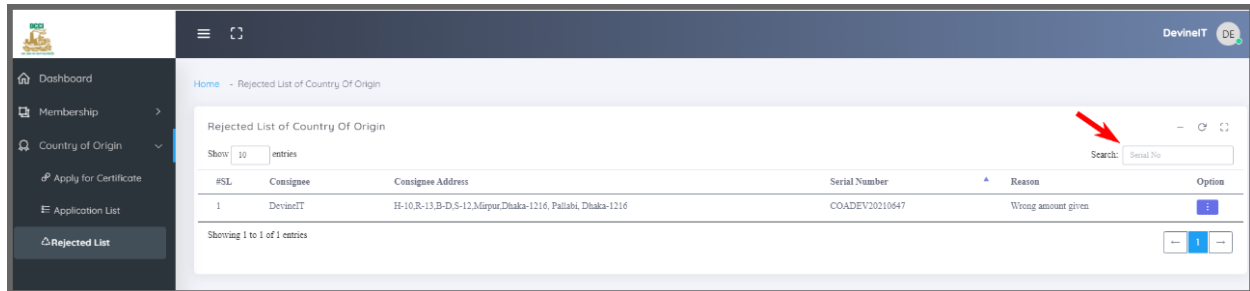
c. Rejected List

Menu → Country of Origin → Rejected List

Search

Menu → Country of Origin → Rejected List → Search

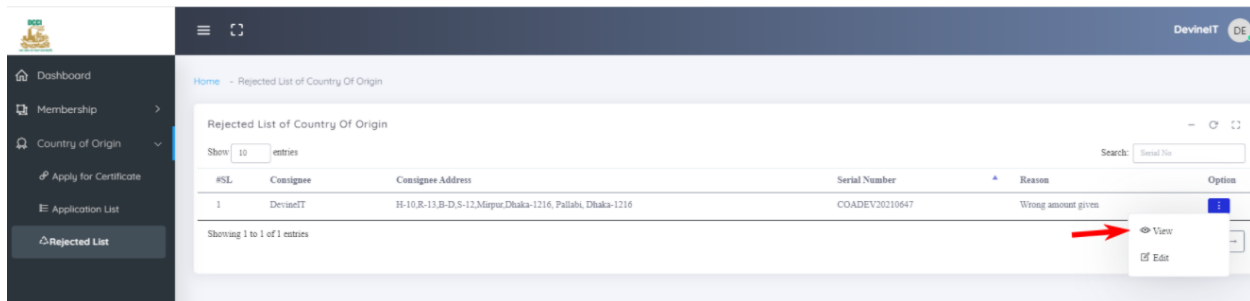
User can Search “Rejected list” data by using “Serial Number”



View


Menu → Country of Origin → Rejected List → Option → View

User can view a specific “Rejected list” data by click on Option and View.



Country Of Origin

Home - Report of country of origin



Country Of Origin Information

Consignor Information

Company/Firm Name	DevineIT
Company Address	H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216, Pallabi, Dhaka, 1216, Dhaka, Bangladesh
Factory Address	H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216, Pallabi, 1216, Pallabi, Dhaka, Dhaka, Bangladesh
Status	Rejected

Consignee Information

Company/Firm Name	DevineIT
Company Address	H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216
Destination Address	H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216
Particular of Transport	Private Car
Currency	BDT

Update

Menu → Country of Origin → Rejected List → Option → Edit

User can update a specific “Rejected list” data by click on Option and Edit.

DevineIT DE

Dashboard

Membership

Country of Origin

Apply for Certificate

Application List

Rejected List

Home - Rejected List of Country Of Origin

Rejected List of Country Of Origin

Show 10 entries

Search: Serial No

#SL	Consignee	Consignee Address	Serial Number	Reason	Option
1	DevineIT	H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216	COADEV20210647	Wrong amount given	View Edit

Showing 1 to 1 of 1 entries

Update your required data and submit it.

Country Of Origin Information

Consigner Info

Company / Firm Name*
DevineIT

Company Address :

Country* Bangladesh **Division*** Dhaka **District*** Dhaka **Thana/Upazila*** Pallabi **Post Office*** Pallabi >> 1216 **Road/Area/House*** H-10,R-13,B-D,S-12,N

Factory Address :

Country* Bangladesh **Division*** Dhaka **District*** Dhaka **Thana/Upazila*** Pallabi **Post Office*** Pallabi >> 1216 **Road/Area/House*** H-10,R-13,B-D,S-12,N

☐ Same as Company Address

Signature Image dimension should be in width=50px, height=50px and JPEG PNG*
signature_rsa_download__1624356492.png **Browse**

Seal Image dimension should be in width=100px, height=50px and JPEG PNG*
seal_rsa_intockphoto-1179420343-612e612__1624356 **Browse**

Consignee Info

Company / Firm Name*
DevineIT

Company Address*
H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216

Destination address*
H-10,R-13,B-D,S-12,Mirpur,Dhaka-1216, Pallabi, Dhaka-1216

Save & Continue

Note: “*” sign fields can’t be empty and image must be jpeg or png format.

8. Renewal

a. Apply for Renewal

Menu → Renewal → Apply for Renewal

User can apply for membership renewal. Here user get a Renewal Application form. Fill the form by giving required information and click on “Save & Continue” button.

Renew Application for Membership

Trade License*
Write Trade License Number **Upload**

TIN*
Write TIN Number **Upload**

Renew Year*
2021

Save & Exit **Save & Continue**

Note: “*” sign fields can’t be empty and upload required document in pdf format.

After that chose your payment method.



Home - Renewal Application

Renewal Application Payment





SL	Name	Amount
1	Subscription Fee	9000
2	Bulletin Fee	650
3	Relief Fee	700
Total =		10350

Offline Payment **Online Payment**




If you chose “Online payment” then you will get an online payment form. Fill the required valid information and submit the required amount.




Demo


 Support  FAQ  Offers  Login

CARDS **MOBILE BANKING** **NET BANKING**

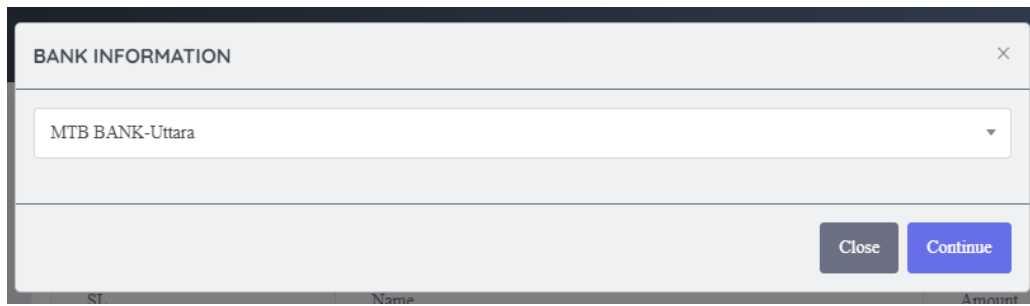
   Other Cards

☐ Save card & remember me 

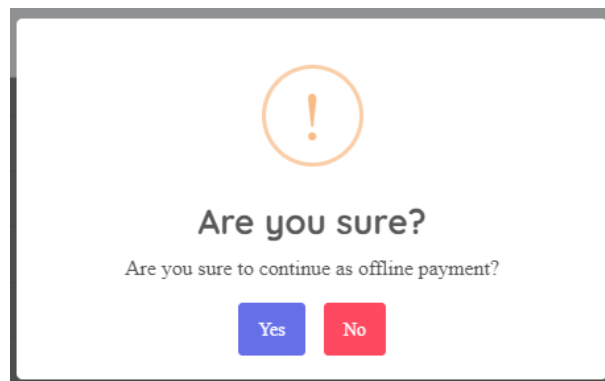
By checking this box you agree to the [Terms of Service](#)

 **PAY 10,557 BDT**

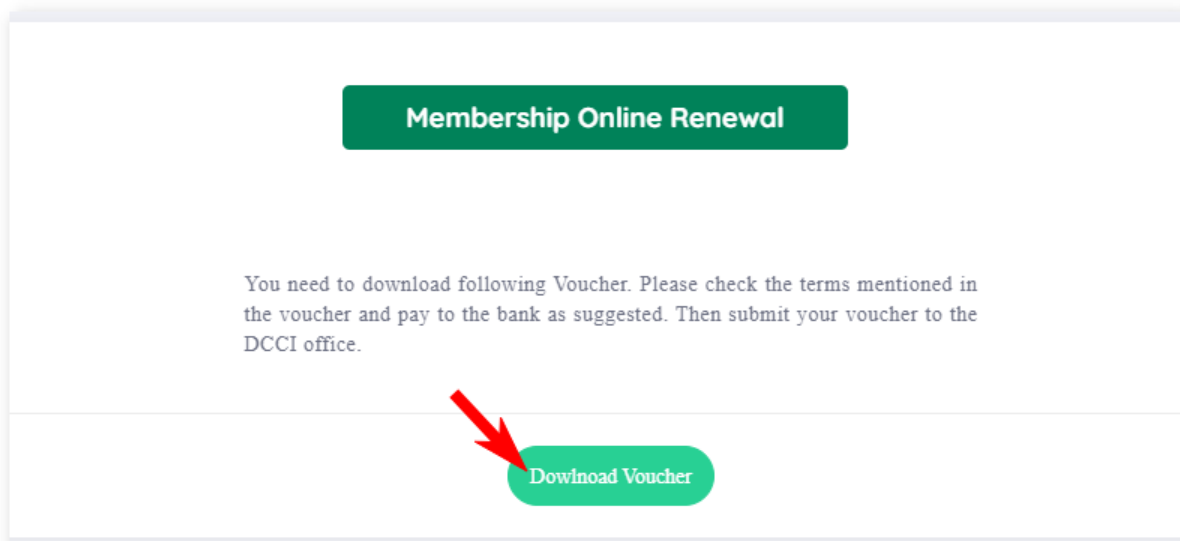
And if you chose “Offline Payment” then you need to select Bank name and continue.

A dialog box titled "BANK INFORMATION" with a close button (X) in the top right corner. It contains a dropdown menu with "MTB BANK-Uttara" selected. At the bottom right, there are two buttons: "Close" and "Continue".

Sl	Name	Amount
----	------	--------

A confirmation dialog box with a large orange exclamation mark icon at the top. The text reads "Are you sure?" followed by "Are you sure to continue as offline payment?". At the bottom, there are two buttons: "Yes" (blue) and "No" (red).

Click on “Yes” and go to next step.

A screen titled "Membership Online Renewal" in a green box. Below the title, there is a paragraph of text: "You need to download following Voucher. Please check the terms mentioned in the voucher and pay to the bank as suggested. Then submit your voucher to the DCCI office." At the bottom, there is a green button labeled "Download Voucher" with a red arrow pointing to it.


Membership Online Renewal

You need to download following Voucher. Please check the terms mentioned in the voucher and pay to the bank as suggested. Then submit your voucher to the DCCI office.


[Download Voucher](#)

You need to download following Voucher. Please check the terms mentioned in the voucher and pay to the bank as suggested. Then submit your voucher to the DCCI office .

Bank Copy



DEPOSIT SLIP



SL. No: ERIALL202107000006 Date: 2021-07-29

Dhaka Chamber of Commerce & Industry

Account No. 003344554667 of Dhaka Chamber of Commerce & Industry with MTB BANK, Uttara Received from Mr./Ms./M/s

ALLIED ROCK INTERNATIONAL, H-79, Block-M, 6th Floor, Sikder Plaza, Bir Uttam Ziaur Rahman Sarak, Banani, Dhaka-1213, Banani, Dhaka-1213 vide Cash/ Pay Order / D.D/ Cheque:

date / / Bank, Branch

..... in respect of:

Sl.No.	Purpose	Details	Amount Taka
1	Subscription Fee		9000
2	Bulletin Fee		650
3	Relief Fee		700
Total (Cash/Pay Order/D.D/Cheque) TK.			10350
In words (Taka) : Ten Thousand Three Hundred and Fifty Only			

Signature
(DCCI)

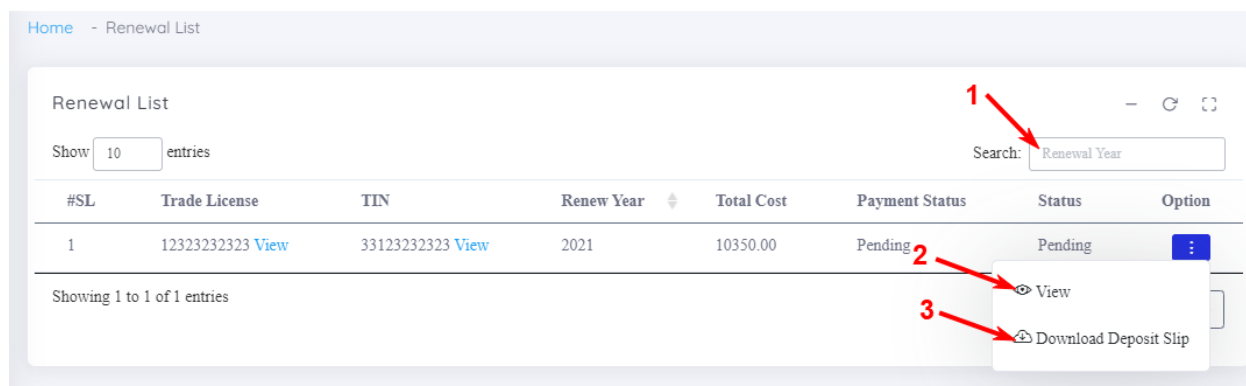
Depositor
(Party)

Receiver
(Bank)

Counter Signature
(Bank)

b. Renewal List

Menu → Renewal → Apply for Renewal



Search

Menu → Renewal → Renewal List → Search

User can Search “Renewal List” data by using “Renewal Year”.

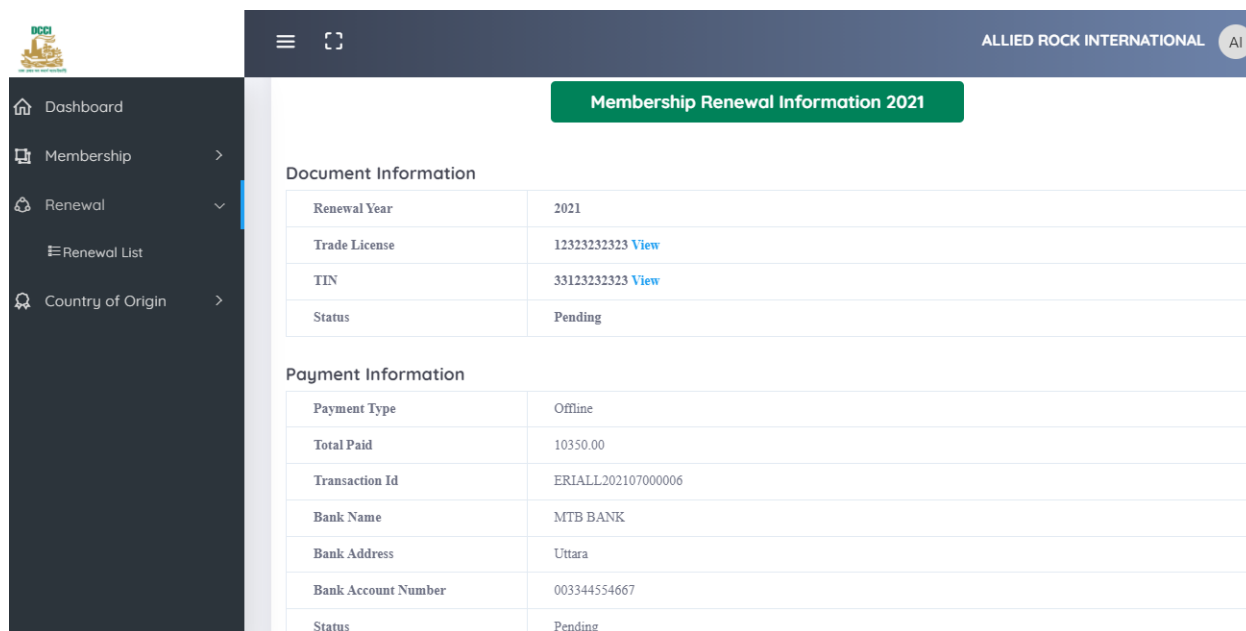
Note: For better understanding follow the above image instruction number 1.

View

Menu → Renewal → Renewal List → Option → View

User can View “Renewal List” data by click on Option and View.

Note: For better understanding follow the above image instruction number 2.




Download Deposit Slip

Menu → Renewal → Renewal List → Option → Download Deposit Slip


User can download deposit slip by click on Option and Download Deposit Slip.

Note: For better understanding follow the above image instruction number 3.

Bank Copy



DEPOSIT SLIP



SL. No: ERIALL202107000006 Date: 2021-07-29

Dhaka Chamber of Commerce & Industry

Account No. 003344554667 of Dhaka Chamber of Commerce & Industry with MTB BANK, Uttara Received from Mr./Ms./M/s

ALLIED ROCK INTERNATIONAL, H-79, Block-M, 6th Floor, Sikder Plaza, Bir Uttam Ziaur Rahman Sarak, Banani, Dhaka-1213, Banani, Dhaka-1213 vide Cash/ Pay Order / D.D/ Cheque:

date / / Bank, Branch

..... in respect of:

Sl.No.	Purpose	Details	Amount Taka
1	Subscription Fee		9000
2	Bulletin Fee		650
3	Relief Fee		700
Total (Cash/Pay Order/D.D/Cheque) TK.			10350
In words (Taka) : Ten Thousand Three Hundred and Fifty Only			

Signature
(DCCI)

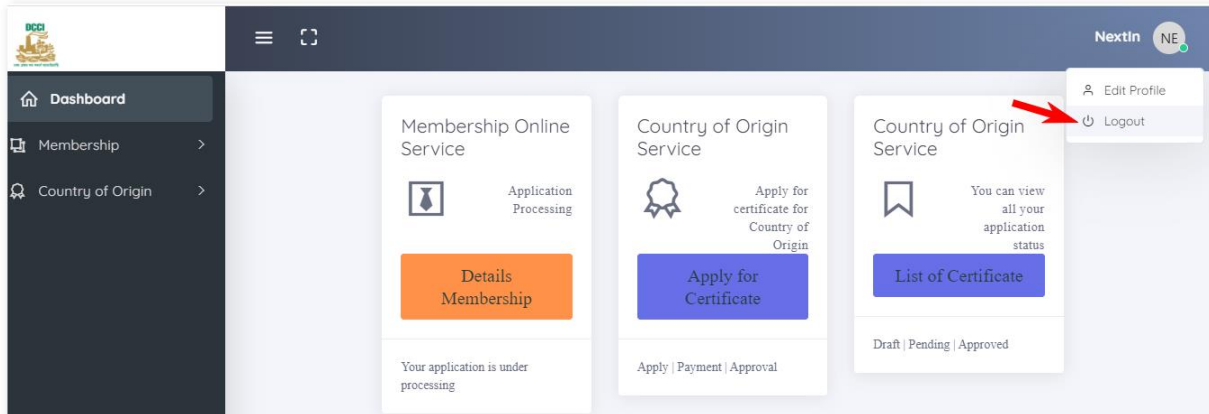
Depositor
(Party)

Receiver
(Bank)

Counter Signature
(Bank)

9. Logout

Click on the “Company Name” which is top-right of the webpage. After click on “Company Name” user will find two options. Click on “Logout”. After click on it, system will logout.



END