








Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Customs, VAT, Taxation, NBR Related Issues - 2017** as hereunder:

COORDINATING DIRECTOR	
<p>Mr. Kamrul Islam, FCA Director, DCCI Mashnoons Limited BSCIC Electronic Complex Plot No. 1/1, Road No. 3, Avenue-4, Section-7, Mirpur, Dhaka Tel : 9027738, 01819-219523 E-mail: ikamrul@yahoo.com</p>	

CONVENOR	JOINT CONVENOR	
		
<p>Mr. Haider Ahmed Khan, FCA Former Sr. Vice President, DCCI M/s. Ahmed Khan & Co. Chartered Accountants Modhumita Building (1st floor) 160, Motijheel C/A, Dhaka-1000 Tel: 88-02-9564896, 8333459 Cell: 88-01711520820 Fax: 88-02-9570884 Email: akc@bol-online.com</p>	<p>Mr. M. Shafiqul Alam, FCA Director M/s. National Asset Management Ltd. 195, Shahid Syed Nazrul Islam Sarani, Saiham Sky View Tower, Level-16, (45 Bijoy Nagar) Dhaka-1000 Ph: 8391350, 8391054, 01732-606173 Fax: 9344243 E-mail: nam@nambd.com</p>	<p>Mr. M. Mosharraf Hossain Proprietor M/s. Advance Office Technology & Services 64/4 Naya Paltan, 2nd floor, Dhaka-1000 Ph: 8316228, 01713-002066 Fax: 9331066 E-mail: aots_bd@yahoo.com</p>



Members

1.	<p>Mr. Absar Karim Chowdhury Former Vice President DCCI M/s. Fazal Wire & Metal Industries 41/1 Horycharan Roy Road Faridabad, Dhaka-1204 Ph: 7441328, 7410586 M: 01979-804929, 01710-732054 E-mail: info@dhakachamber.com, dcci@bangla.net</p>		3.	<p>Mr. M. Anwarul Haque Former Director, DCCI M/s. Tippera Iron & Tin Factory Ltd. 38 Shohid Tajuddin Ahmed Soroni (339/A, Tejgaon I/A), Dhaka-1208 Ph: 8891591, 8891615, 01711- 549349 E-mail: tipperairon@yahoo.com, tippera@intechworld.net</p>	
2.	<p>Mr. M. Abu Hurairah Former Vice President, DCCI M/s. Salman Refrigeration 103, K.P. Ghosh Street, Armanitola, Dhaka- 1100 Tel: 57312252, M:01711537073 Fax: 57312252 E-mail: abuhurairah184@gmail.com</p>		4.	<p>Alhaj Abdul Aziz Sarker Former Director, DCCI Proprietor M/s. Ari-Ara Group of Industries 27/8A, Tophkana Road, Dhaka- 1000 Ph: 9554993, 7171959 Mobile: 01711523426, 01675739667, Fax: 8319937 E-mail: ariara@dhkonline.com</p>	

5.	<p>Mr. A.K.D. Khair M Khan Director, DCCI Khair Enterprise 9/10, North Brook Hall Road, Banglabazar, Dhaka- 1100, Bangladesh Tel: 88-02-47115043 Fax: 88-02-9550103 Cell: 88-01813698808, 01914750644 Email: khairmkhan@yahoo.com</p>	
6.	<p>Mr. Md. Khayrul Bashar M/s. Coma Creation 7th Floor, Unit-E, 14/A & 31/A Tejkunipara, Tejgaon, Center Point Concord, Farmgate, Dhaka-1215 Ph: 9135036, 9126303, 01713-033999 Fax: 9125723 E-mail: khayrul66@gmail.com</p>	
7.	<p>Engr. Kazi Mahbubur Rahman M/s. Macro Hunts Limited 220, New Elephant Road, Dhaka-1205 Ph: 9615454, 9615455, 9663322, +8801711526913 mhldhaka2000@yahoo.com</p>	
8.	<p>Mr. A. K. Mizanur Rahman, FCA, Mg. Partner M/s. Shafiq Mizan Rahman & Augustine House-55, Road-28, Gulshan- 1, Dhaka-1212 Ph: 9856024, 9855876, 9354649, 01711-521279 Fax: 9856006 E-mail: mizan6005@yahoo.com</p>	
9.	<p>Mr. Md. Ikram Dhali Proprietor M/s. Seema Packaging & Accessories 101 Kakrail (Ground floor), Dhaka-1000 Ph: 01819-285867, 01822886293 Fax: 9560802 E-mail: ikramdhali32@gmail.com</p>	
10.	<p>Mr. Md. Habib Ullah Tuhin Proprietor M/s. Nice Trade Liners 12/4, Purana Paltan Line, Dhaka-1000 Ph: 9346212, 01711-666776, 01611-666776 E-mail: nice-trade11@yahoo.com</p>	
11.	<p>Mr. Md. Sakhayet Ullah M/s. Reliable Corporation 1/3 Begum Bazar, Chawk Bazar, Dhaka Ph: 7317911, 7310901, 01729-038448 Fax: 7313892 E-mail: riponstore@gmail.com, reliablecorp.448@gmail.com</p>	
12.	<p>Major Syed Munibur Rahman, Retd. M/s. Rahman Chemicals Ltd. Amin Court (7th floor) 62-63, Motijheel C/A, Dhaka-1000 Ph: 9557361, 9557362, 01714-178619 Fax: 9560205 E-mail: rcl@sigmabd.com, munibchokka@gmail.com</p>	
13.	<p>Mr. Mohammed Nizam Uddin Talukder Proprietor M/s. Lincoln Impex Overseas 24, Shamoly Baag (Ground Floor), Shere-E-Bangla Nagar, Mirpur Road, Dhaka-1207 Ph: 01775433112, 01676- 436210, 01764-521808 Fax: 9101403 E-mail: Lincolnimpex@gmail.com</p>	
14.	<p>Mr. Mostafa Kamal Ahmed, ACA CFO & Company Secretary M/s. Butterfly Marketing Limited 71 Motijheel C/A., Dhaka-1000 Ph: 7169150-3, 01610006244,01713335000 Fax: 9561317-8 E-mail: kamal@butterfly-lg.com</p>	
15.	<p>Mr. Azizul Abedin General Manager Grameenphone Ltd. GP House, Plot # 236, Block # B, Bashundhara R/A, Baridhara, Dhaka Tel : 9882990, 01711-506630 Fax : 9882970 E-mail : aziz@grameenphone.com</p>	
16.	<p>Mr. Saiful Islam Chowdhury Proprietor M/s. A B Initio International 218 Bara Maghbazar, Flat No. 4-B, Dhaka-1217 Ph: 8350739, 01711-535290 Fax: 8350739 E-mail: abinitio@dhaka.net</p>	
17.	<p>Mr. Manoranjan Bhakta, FCA Managing Director M/s. Southern Automobiles Ltd. 80 Shahid Tajuddin Ahmed Sarani, Tejgaon Industrial Area, Dhaka-1208 Ph: 8870881, 8870876-9, 01713- 062741 Fax: 8870717 E-mail: bhakta.southern@gmail.com, bhakta.southern@icloud.com</p>	

18.	Mr. P. K. Roy, FCA Chief Executive Officer M/s. Rupali Insurance Company Limited Rupali Bima Bhaban, 7 Rajuk Avenue, Dhaka-1000 Ph: 9567238, 9565625-6, 9553861 (PABX) Fax: 9565629 E-mail: prithwish_kumar@yahoo.com info@rupaliinsurance.com		22.	Mr. Monowar Hossain Propretor M/s. Monowar Trading 10 A.C. Roy Road, Armanitola, Dhaka-1100 Tel : 57312297, 01711-530352 E-mail : setu10@gmail.com	
19.	Mr. Md. Shamim Bhuiyan Proprietor M/s. Heart International 53, Arambag, Motijheel, Dhaka-1000 Ph: 7193425, 7193456, 01729-048071 Fax: 7101456, 7193425 E-mail: heartbit@dhaka.net , shamimheart@gmail.com		23.	Haji Shafique Ullah Khan Pailac Chemical Co. 56, Sonatangore, Hajaribagh, Dhaka-1209 Tel : 9662345, 58613791, 01711-523569 Fax : 58617037 pailac.paint@gmail.com , pailac@bol-online.com ,	
20.	Mr. ASM Nazrul Islam Mediaworld Limited 65-65, Kazi Nazrul Islam Avenue, Dhaka Ph: 9144330, 01711582702 E-mail: asm_nazrul@yahoo.com		24.	Mr. Md. Atiqur Rahman Assistant General Manager Sajid Properties Ltd. House-103 (1st Floor), Northern Road, DOHS, Baridhara, Dhaka Tel : 8413600, 8413579, 01955550020 Email: atiq@eequitex.com md@eequitex.com	
21.	Mr. Noor Hossain Proprietor M/s. Angel Corporation 21, Armenian Street, Mona Complex, Suite A-4,B-2 (4th floor), Babu Bazar, Dhaka-1100 Ph: 7313226, 7343059, 01819403432 Fax: 7762722 E-mail: noor@ac.com.bd				

DEALING OFFICERS

Mr. Animesh Chandra Shah (Partha), Deputy Chief Accountant (DCA) (DCCI Account) Dhaka Chamber of Commerce & Industry (DCCI) Dhaka Chamber Building 65-66 Motijheel C/A Dhaka-1000, Bangladesh Mob : +8801712032849 +880-2-9552562 (128), Email: partha.saha@dhakachamber.com		Mr. Azizur Rahman (Aziz) Assistant Secretary (DCCI Research) Dhaka Chamber of Commerce & Industry (DCCI) Dhaka Chamber Building 65-66 Motijheel C/A Dhaka-1000, Bangladesh Mob : +88-01720089480 +880-2-9552562 (153), Email: aziz@dhakachamber.com	
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TERMS OF REFERENCE

1. To examine the existing rules and procedures of Customs, VAT and Taxation to make recommendations for simplification and rationalization of the systems.
2. To review the problems faced by the business community regarding Customs, VAT and Taxation and suggest measures for their remedy.
3. To publish Tax Guide in a befitting manner for sale.
4. To do any other work as and when required by the Board of Directors/ President.

MEETINGS:

In the absence of the Convenor the Coordinating Director shall call upon one of the Joint Convenors to convene the meetings in consultation with the Coordinating Director and the agenda of such meetings must be approved by the President.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Coordinating Director shall inform the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (b) Convenor and in his absence any of the Joint Convenors shall preside over and conduct all meetings in consultation with the Coordinating Director with an objective to develop entrepreneurship and strengthen leadership qualities with special emphasis to young, educated and talented members.

QUORUM:

The presence of **5 (five) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action.

NOTE:

- 1. The Standing Committee shall submit its suggestions / recommendations to the Board of Directors for approval.
- 2. Besides the nominated members, all members of the Board of Directors are entitled to attend meetings of the Standing Committee. DCCI Secretariat shall ensure sending notices of the meeting to the Directors.
- 3. Members remaining absent in 3 (three) consecutive meetings of the Committee without prior notice shall be deemed to have vacated their membership of the Standing Committee.
- 4. The term of office of the Standing Committee shall be one year, if not otherwise decided by the Board of Directors.
- 5. The Standing Committee shall convene at least 3 (three) regular meetings in a year (excluding emergency meetings and meetings on policy issues).
- 6. The Standing Committee must submit their report on its activities within 30th September, 2017 in order to incorporate the same in the Annual Report, failing which the Standing Committee's report will not be included in the Annual Report.



AHM Rezaul Kabir
Secretary General