

Dhaka Chamber of Commerce and Industry

65-66, Motijheel Commercial Area, Dhaka-1000

Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Industrial Relations, Factory Compliance -2017** as hereunder:

COORDINATING DIRECTOR

Mr. Khandakar Abdul Muktedir
Director, DCCI
Shabab Fabrics Ltd.
House 340, Road 6,
Bardidhara DOHS, Dhaka-1206,
Bangladesh
Tel : 88-02-8410361-64, 8856621
Fax : 88-02-8410365; 9861834
E-mail : khandakarajwad@yahoo.com,
md@shababfabrics.com



CONVENOR



Mr. Arif Ibrahim
M/s. Newage Garments
Limited
42/I Indira Road,
Dhaka-1215
Bangladesh
Tel: 8112704,8116951,
9126535
Mobile: 01711-54-0899
Fax: 8113518
Email:[arif@newage-
group.com](mailto:arif@newage-group.com)

JOINT CONVENOR




Mr. Moinuddin Hasan Rashid
Managing Director
M/s. United Ashuganj Energy Ltd.
Plot-10 Bir Uttam Mir Sawkat
Road, Gulshan-1 C/A,
Dhaka-1212
Ph: 9861000, 02-9666700900
Fax: 9893445
E-mail: info@united.com.bd




Mr. Mohammad Nurun Nabi,
FCA
Partner
M/s. ACNABIN
BDBL Bhaban (Level-13),
12 Kawran Bazar C/A,
Dhaka-1215
Ph: 8144347-52
Fax: 8144353
E-mail: acnabin@bangla.net

Members

Sl. No.	Name	Photo
1.	Mr. M. Anwarul Haque Former Director, DCCI M/s. Tippera Iron & Tin Factory Ltd. 38 Shohid Tajuddin Ahmed Soroni (339/A, Tejgaon I/A), Dhaka-1208 Ph: 8891591, 8891615, 01711-549349 E-mail: tipperairon@yahoo.com , tippera@intechworld.net	

2.	Mr. Waqar Ahmad Choudhury Former Director, DCCI M/s. Rancom Trading (Pvt) Ltd. Hadi Mansion (4th floor), 2 Dilkusha C/A, Dhaka-1000 Mailing address : Vanguard Asset Management Limited House 20 (5th fl.), R-99, Gulshan- 2, Dhaka-1212. Tel: 88-02-9840861, Fax : 9840863 Mob: 01711521197,01611521197 E-mail: waqar.choudhury@vanguardaml.com , waqar_bd@yahoo.com	
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3.	<p>Mr. Rizwan-ur Rahman Former Director, DCCI M/s. ETBL Securities & Exchange Ltd. Suvastu Tower (9th floor) 69/1 Panthapath, Dhaka-1205, Bangladesh Tel: +88-02-8621916, 8622583 Fax: +88-02-8621917 Email: rizwan@etblsecurities.com info@etblsecurities.com</p>		9.	<p>Mr. Tapan Krishna Podder Chairman M/s. Alliance Financial Services Limited Rahman Chamber (3rd floor), 12-13 Motijheel C/A, Dhaka-1000 Ph: 9515468-9, 01713-048685 Fax: 9515467 E-mail: Chairman@allfin.org</p>	
4.	<p>Mr. Sk. Md. Waliul Islam Managing Director M/s. Roots Sourcing International Ltd. Azad Tower, 476/C Malibagh (DIT) Road, 4th floor, Dhaka-1219 Ph: 9343435, 01711-855866 Fax: 9331440 E-mail: rtrad45@yahoo.com, rsourcing69@gmail.com</p>		10.	<p>Mr. Shams Mahmud Mg. Director M/s. Shasha Denims Limited House-23, Road-129 Gulshan-1, Dhaka-1212 Ph: 9850548, 9855263, 01730-022113, 01730-022100 Fax: 8952748 E-mail: shamsmahmud@gmail.com info@shashabd.com, sdlcommercial@yahoo.com</p>	
5.	<p>Mr. Enamul Haque Patwary M/s. Jute & Bags Export Corporation 99 Motijheel C/A., Karim Chamber (1st floor), Dhaka-1000 Ph: 9557210, 01711-642184 Fax: 9568905, 9339230 E-mail: enam@bttb.net.bd, jute.bags@ymail.com</p>		11.	<p>Mr. Nanna Miah Proprietor M/s. Nipa International House – A/8, 2nd Floor (Right Side) , Block-E, Zakir Hossain Road, Mohammadpur, Dhaka-1207 Ph: 01730449010 E-mail: nannamiah57@hotmail.com</p>	
6.	<p>Mr. Md. Shahjahan Siddiqui Proprietor M/s. Bangla Chemical 15 New Baily Road, Bldg.4, 1st floor,(5/2 Siddeswari Circular Road), Dhaka-1000 Ph: 9346780-1 Fax: 9341044 E-mail: shah@banglachechemical.com</p>		12.	<p>Mr. Mostafa Kamal Ahmed, ACA CFO & Company Secretary M/s. Butterfly Marketing Limited 71 Motijheel C/A., Dhaka-1000 01713335000 Fax: 9561317-8 E-mail: info@butterfly-lg.com</p>	
7.	<p>Mr. N K A Mobin FCA,FCS,CFC Mg. Director & CEO M/s. Emerging Credit Rating Ltd. Shams Rangs, House-104, Park Road, Level-A1 & A2. Baridhara, Dhaka-1212 Ph: 9860911, 9860897 01833330002, 01711500387 Fax: 9860828 E-mail: mobin@emergingrating.com info@emergingrating.com</p>		13.	<p>Mr. Mohammed Sohel Bangla Poshak Sourcing House-323, Flat No. 5/A, Road-10, Block-D, Bashundhara R/A, Gulshan, Dhaka-1229 Ph: 8402120, 01713-015202, E-mail: sohel@banglaposhak.co</p>	
8.	<p>Mr. Zeyad Rahman Director M/s. Delta Life Insurance Company Ltd. Delta Life Tower, Plot No.37, Road No.90, Gulshan Circle-2, Dhaka-1212 Ph: 8823322 Fax:8831739 E-mail: info@deltalife.org</p>		14.	<p>Mr. Md. Atiqur Rahman Assistant General Manager Sajid Properties Ltd. House-103 (1st Floor), Northern Road, DOHS, Baridhara, Dhaka Tel : 8413600, 8413579, 01955550020 Email: atiq@eequitex.com md@eequitex.com</p>	

15.	Mr. Mohammad Habib Rashid Manager M/s. Widespread Solutions Ltd. 23 Paribagh (2nd floor), Sonargaon Road, Dhaka-1000 Ph: 9669517 Fax:9664736 E-mail: habibwslbd.com		19.	Mr. Md. Enamul Haque Sujon CEO GATESKILL 196/1 Green Road (3rd & 4th Floor), Dhaka-1205 Tel : 9117250, 01730- 358081 sujonstm@gmail.com	
16.	Mr. Md. Saifur Rahman Proprietor M/s. S. Commercial Enterprise 3/4-A, Purana Palton (9th Floor), Dhaka-1000 Ph: 9558916, 01713-011238 Fax: 9558847 E-mail: saifur2511@hotmail.com		20.	Mr. Md. Edisur Rahman Managing Director Shilpi Footwear Industries Ltd. House-735, 1No. Noor-Jahan School Road, Asrafabad Huzurpara, Kamrangirchar, Dhaka-1211 Tel : 9568936, 01991-024641 E-mail : shilpifoowear@gmail.com shilpifootwear2015@gmail.com	
17.	Mr. Mohammad Dawood Raywas Maa Knitting And Dyeing Industries Limited 39/2 (1st floor) Circular Road, Siddheswari, Dhaka-1217 Ph: 9355461, 9355441, 01977-775747 Fx:8316312 E-mail: dawood@simcobangladesh.com , dawood@maasocks.com , dawoodraywas@gmail.com , maaknitting@amexknitting.com		21.	Mr. Abdur Rahim Sagor Proprietor M/s. Decent Textile Hazi Bashir & Jahanara Complex, 20 Islampur Road, Dhaka-1100 Ph: 01711-446376, 01763- 245061 E-mail: arsagor.decenttextile@gmail.com	
18.	Golam Zilani Director Operations M/s. Gateway Group Limited House-55/A, Road-4/A, Dhanmondi, Dhaka-1209 Ph: 9634622-24, 01711-021018 Fax: 9634624 E-mail: zilani.gateway@gmail.com				

TERMS OF REFERENCE:

1. To prepare policy for Industrial Labour as per ILO convention;
2. To undertake different programme on Industrial Labour Relations, Factory Compliance and Corporate Social Responsibility (CSR) in consultation with Board of Directors.
3. To prepare schemes and activities under Corporate Social Responsibilities (CSR) of the Chamber.
4. To deal with any other matters as and when referred by the Board of Directors/President.
5. To review problems faced by the business community with regard to Foreign Direct Investment (FDI), Industrial Policy and Privatization of SOEs and formulate suggestions from time to time to attract FDI, at the same time protecting interest of local businessmen and entrepreneurs.
6. To initiate scouting for potential entrepreneurs for attracting Foreign Direct Investment (FDI) and ensure proper coordination relating to availability and use of FDI.
7. Any other function as and when assigned by the Board of Directors / President from time to time.

MEETINGS:

In the absence of the Convenor the Coordinating Director shall call upon one of the Joint Convenors to convene the meetings in consultation with the Coordinating Director and the agenda of such meetings must be approved by the President.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Coordinating Director shall inform the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (b) Convenor and in his absence any of the Joint Convenors shall preside over and conduct all meetings in consultation with the Coordinating Director with an objective to develop entrepreneurship and strengthen leadership qualities with special emphasis to young, educated and talented members.

QUORUM:

The presence of **5 (five) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action.

NOTE:

1. The Standing Committee shall submit its suggestions / recommendations to the Board of Directors for approval.
2. Besides the nominated members, all members of the Board of Directors are entitled to attend meetings of the Standing Committee. DCCI Secretariat shall ensure sending notices of the meeting to the Directors.
3. Members remaining absent in 3 (three) consecutive meetings of the Committee without prior notice shall be deemed to have vacated their membership of the Standing Committee.
4. The term of office of the Standing Committee shall be one year, if not otherwise decided by the Board of Directors.
5. The Standing Committee shall convene at least 3 (three) regular meetings in a year (excluding emergency meetings and meetings on policy issues).
6. The Standing Committee must submit their report on its activities within 30th September, 2017 in order to incorporate the same in the Annual Report, failing which the Standing Committee's report will not be included in the Annual Report.



AHM Rezaul Kabir
Secretary General