






Dhaka Chamber of Commerce and Industry

65-66, Motijheel Commercial Area, Dhaka-1000





Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Export Import Policy, Trade -2017** as hereunder:

COORDINATING DIRECTOR	
<p>Mr. Mamun Akbar Director, DCCI Managing Director M/s. AMA Medical Limited 802 City Heart 67 Naya Paltan Dhaka-1000 Ph: 9336671, 9349657, 01730-041270, 01711-563888 Fax: 9338697, 8822670 E-mail: info@amamedical.com , mamun@mamunakbar.com</p>	

CONVENOR	JOINT CONVENOR	
		
<p>Mr. M. Abu Hurairah Former Vice President, DCCI M/s. Salman Refrigeration 103, K.P. Ghosh Street Armanitola Dhaka- 1100 Tel : 57312252 Cell: 01711537073 Fax: 57312252 E-mail: abuhurairah184@gmail.com</p>	<p>Mr. Mustafizur Rahman Shazid Director M/s. Butterfly Manufacturing Co. Ltd. 71 Motijheel C/A Dhaka-1000 Ph: 01977527453 Fax: 956317-8 E-mail: zaman@butterfly-lg.net</p>	<p>Mr. Sk. Md. Waliul Islam Managing Director M/s. Roots Sourcing International Ltd. Azad Tower, 476/C Malibagh (DIT) Road 4th floor Dhaka-1219 Ph: 9343435, 9340606 01711855866, 01923303302 Fax: 9331440 E-mail: rtrad45@yahoo.com, rsourcing69@gmail.com</p>

Members

1.	<p>Mr. Osama Taseer Former Senior Vice President, DCCI Four Wing's Ltd. Plot No.M/2, Main Road No.1, Section-14, Mirpur (Ground floor), Dhaka-1216 Ph: 9011471, 9014742 Fax: 9013381 E-mail: trend@tiffinyswear.com</p>		3.	<p>Mr. Md. Neyamat Ullah Mazumder Inova International 49 Motijheel Commercial Area, Room-801, Dhaka-1000 Ph: 9556417, 01713-037983 Fax: 9571257 E-mail: inova@bangla.net</p>	
2.	<p>Mr. Absar Karim Chowdhury Former Vice President, DCCI CEO M/s. Fazal Wire & Metal Industries 41/1 Horycharan Roy Road Faridabad, Dhaka-1204 Ph: 7441328, 7410586 M: 01979-804929, 01710-732054 E-mail: info@dhakachamber.com, dccci@bangla.net</p>		4.	<p>Mr. Rashed Ali Proprietor M/s. Dayal Enterprise Section-2, Block-H, Road-5, House-6, Mirpur, Dhaka Ph: 8055968, 01819213487 Fax: 9570495 E-mail: amdrashed@yahoo.com</p>	

5.	Mr. Md. Shahjahan Siddiqui Bangla Chemical 15 New Baily Road, Bldg.4, 1st floor, (5/2 Siddeswari Circular Road), Dhaka-1000 Ph: 9346780-1,01711520138 Fax: 9341044 E-mail: shah@banglachemical.com		11.	Mr. Parvez Ahmed Proprietor M/s. Rehan Corporation Suite-9/25, 8th Floor, Eastern Plaza, 70, Bir Uttam C. R. Dutta Road, Dhaka-1205 Ph: 9612560, 01711-346060 Fax: 9612570 E-mail: rehan.corp.dhk@gmail.com	
6.	Mr. A.K.M. Delwar Hossain Crown Melamine Industries Ltd. 77/8-B Moulvi Bazar (2 nd floor), Dhaka-1100 Ph: 7312146,7319755, 01712-036371 Fax: 7319183 E-mail: crownmln@bdonline.com , delwar_h2003@yahoo.com		12.	Mr. Mostafa Kamal Ahmed, ACA CFO & Company Secretary Butterfly Industries Limited Mahbub Mansion, 71 Motijheel C/A, Dhaka-1000 01713335000 Fax: 9561317-8 E-mail: info@butterfly-ig.com	
7.	Mr. Abu Bakr Md. Siddique Proprietor M/s. All-Tech Machinery 37 Zinda Bahar 2nd Lane, Dhaka-1100 Ph: 5739387, 57392363, 01715- 060653 Fax: 57392363 E-mail: alltechmach@agnionline.com		13.	Haji Shafique Ullah Khan Pailac Chemical Co. 56, Sonatangore, Hajaribagh, Dhaka-1209 Tel : 9662345, 58613791, 01711-523569 Fax : 58617037 pailac.paint@gmail.com , pailac@bol-online.com	
8.	Mohammodi Khanam CEO M/s. Prime Insurance Company Limited Unique Heights (9 th floor), 117 Kazi Nazrul Islam Avenue, Dhaka-1000 Ph: 55138659-62, 01755520031 Fax:55138658 E-mail: zaki@prime-insurance.net , mkhanam@prime-insurance.net		14.	Md. Munir Hossain Director M/s. Neo Fashion Limited Unique Trade Center, Level-17 (South), 8 Panthapath, Kawran Bazar, Dhaka-1215 Ph: 8150079, 58155433 , 01711-524288 , 01971524288 Fax: 9119896, 9119896 E-mail: munir@vertexgroup.com.bd	
9.	Mr. Nanna Miah Proprietor M/s. Nipa International House-A/8. 2 nd Floor (Right Side) Block- E. Zakir Hossain Road, Mohammadpor, Dhaka-1207 Ph: 01191-757884, 01730449010 E-mail: nannamiah57@hotmail.com		15.	Dr. Lokiat Ullah M/s. Bio-Pharma Ltd. 7/16, Block-B, Lalmatia, Mohammadpur, Dhaka-1207 Tel: 8157953, 8150928, 8150958, 01755521799 Fax: 9134684 E-mail: b.pharma@aitlbd.net , dmlokiat@gmail.com	
10.	Mr. Md. Shamim Bhuiyan Proprietor M/s. Heart International 53, Arambag, Motijheel, Dhaka-1000 Ph: 7193425, 7193456, 01729-048071 Fax: 7101456, 7193425 E-mail: heartbit@dhaka.net , shamimheart@gmail.com		16.	Mr. A.I.M. Hasanul Mujib Mg. Director M/s. Tanzina Fashion Ltd. Sharif Mansion, 56-57 Motijheel C/A, Dhaka-1000 Ph: 9557755, 01977-880077 E-mail: bypvasbd@gmail.com	
			17.	Mr. Md. Tareq Hasan Proprietor M/s. C C C Trading Corp. House-6 (1st floor), Road-3, Senpara Parbata, Mirpur-10, Dhaka Ph: 01740-997532, 01190-968008 E-mail: tareq.burns@gmail.com	

18.	Mr. Md. Lutfur Rahman Proprietor M/s. Saju International Trading Company Suite-7, 8th Floor, Eastern Plus Commercial Complex, 145 Shantinagar, Dhaka-1217 Ph: 9333939, 9333946, 01819- 489309 Fax: 9333978 E-mail: sbjutex@btcl.net.bd md_lutfor-rahaman@yahoo.com		25.	Mr. ASM Nazrul Islam Mediaworld Limited 65-65, Kazi Nazrul Islam Avenue, Dhaka Ph: 9144330, 01711582702 E-mail: asm_nazrul@yahoo.com	
19.	Mr. Md. Mamunur Rahman Expopro House-51 (3rd Floor), Road-27, Sector-7, Uttara, Dhaka-1230 Ph: 01713-013216, 8915697 Fax: 8915697 E-mail: mamun@expopro.org		26.	Dr. Md. Zakir Hossain Delta Pharma Ltd. Mg. Director House No. 501, Road No.34, New DOHS, Mohakhali, Dhaka-1206 Tel : 9892192, 8711645-7, 01713-193670, Fax : 9834959 info@deltapharmabd.com, zakir @deltapharmabd.com	
20.	Mr. Md. Bellal Hossain TKD Enterprise of BD 1 Tejturi Bazar, Chowrangi Super Market, Tejgaon, Farmgate, Dhaka-1215 Ph: 8155847, 01713-454202, 01715-106290 E-mail: aputkd@gmail.com		27.	Mr. Md. Azizur Rahman Proprietor International Trading Company (ITCO) 89 Motijheel, C/A, Kucky Chamber (2 nd floor), Room No- 49, Dhaka-1000 Tel : 9569706, 01727-211019 Fax : 9569706 E-mail : itcdhaka42@gmail.com	
21.	Mr. Nurul Amin Manager-Marketing M/s. Advance Trade International 1 Tejturi Bazar Chwak, Indira Road, Dhaka-1215 Ph: 8155847 Fax: 9135008 E-mail: bellal_tkd@yahoo.com		28.	Food Emporium Proprietor Mr. Md. Atiqul Hasan House-10, Road-12, PC Culture Housing, Sheikhertek, Adabor, Dhaka-1207 Tel : 9126712, 01715-342186 atique.foodemporium@gmail.com	
22.	Golam Zilani Director Operations M/s. Gateway Group Limited House-55/A, Road-4/A, Dhanmondi, Dhaka-1209 Ph: 9634622-24, 01711-021018, Fax: 9634624 E-mail: zilani.gateway@gmail.com		29.	Mr. Md. Eleash Mridha Managing Director Sylvan Technologi`es Limited PRAN-RFL Centre, Ga-105/1 Progoti Shoroni, Middle Badda, Dhaka-1212 Tel : 9881792, Ext : 143, 01912- 25297 Fax : 8819206 E-mail : md@prangroup.com stl@prangroup.com	
23.	Mr. Mohammad Ahmed Ullah CAO M/s. Faruk Garments 2, Mufti Moulana Deen Mohd. Road (Haji Bhaban), Chawk Bazar, Dhaka-1211 Mob: 01711-355660 infofarukgarments@gmail.co m		30.	Mr. A.K.D. Khair M Khan Former Director, DCCI Khair Enterprise 9/10, North Brook Hall Road, Banglabazar, Dhaka- 1100, Bangladesh Tel: 88-02-47115043 Fax: 88-02-9550103 Cell: 88-01813698808, 01914750644 Email: khairmkhan@yahoo.com	
24.	Mr. Monowar Hossain Propretor M/s. Monowar Trading 10 A.C. Roy Road, Armanitola, Dhaka-1100 Tel:57312297, 01711-530352 E-mail : setu10@gmail.com				

TERMS OF REFERENCE

1. To prepare suggestions and recommendations on Import and Indenting Policy, Tariff and Trade Facilitation.
2. To put forward initial reaction on new Import Policy.
3. To devise ways and means to implement suggestions of the Importers, Indentors and Trading Entrepreneurs.
4. To review implementation of Import Policy, Tariff and Trade Facilitation from time to time and make necessary suggestions / recommendations to remove problems / difficulties, if any, being faced by the businessmen and entrepreneurs.
5. To devise ways and means for tariff rationalization, customs modernization, port management and other necessary trade facilitation measures.
6. To perform any other assignments assigned by the Board / President.
7. To review existing Export Policy, Promotion, Diversification, Multilateral and Bilateral Trade Agreements of the Government and its implementation and put forward necessary recommendations.
To devise ways and means to build capacity of members/exporters to enter, retain and expand their market share abroad.
8. To monitor and evaluate the changing business scenario in Bangladesh with particular reference to developments in WTO, SAFTA, BIMST-EC, D-8, SASEC, etc. and formulate recommendations/inputs for firming up Bangladesh position for negotiations in these international and regional bodies.
9. To suggest measures to maximize gains of trade of Bangladesh through multilateral, regional and sub-regional cooperation agreements and their implementation.
10. To create awareness among DCCI members about opportunities for export and suggest appropriate measures for promotion and diversification of Export Products and Markets for Bangladesh by holding seminars, roundtables, trade meetings, etc in consultation with President, DCCI
11. To build capacity and expertise in DCCI on WTO, SAFTA, BIMSTEC and other international, regional and sub-regional bodies.
12. To deal with any other related matters that may be referred to by the Board of Directors / President.

MEETINGS:

In the absence of the Convenor the Coordinating Director shall call upon one of the Joint Convenors to convene the meetings in consultation with the Coordinating Director and the agenda of such meetings must be approved by the President.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Coordinating Director shall inform the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.

- (b) Convenor and in his absence any of the Joint Convenors shall preside over and conduct all meetings in consultation with the Coordinating Director with an objective to develop entrepreneurship and strengthen leadership qualities with special emphasis to young, educated and talented members.

QUORUM:

The presence of **5 (five) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action.

NOTE:

1. The Standing Committee shall submit its suggestions / recommendations to the Board of Directors for approval.
2. Besides the nominated members, all members of the Board of Directors are entitled to attend meetings of the Standing Committee. DCCI Secretariat shall ensure sending notices of the meeting to the Directors.
3. Members remaining absent in 3 (three) consecutive meetings of the Committee without prior notice shall be deemed to have vacated their membership of the Standing Committee.
4. The term of office of the Standing Committee shall be one year, if not otherwise decided by the Board of Directors.
5. The Standing Committee shall convene at least 3 (three) regular meetings in a year (excluding emergency meetings and meetings on policy issues).
6. The Standing Committee must submit their report on its activities within 30th September, 2017 in order to incorporate the same in the Annual Report, failing which the Standing Committee's report will not be included in the Annual Report.



AHM Rezaul Kabir
Secretary General