



Circular No:

Dated: 17.11.09

**Certificate / Advanced Certificate & Diploma on
Modular Learning System in Supply Chain Management^(P) (MLS-SCM^(P))
Jointly with ITC - UNCTAD/WTO, Geneva**

Dear Sir/Madam,

I have the pleasure to inform you that the DCCI Business Institute (DBI) is the only Authorized Examination Body (AEB) in Bangladesh of International Trade Centre (ITC) -UNCTAD/WTO, Geneva to conduct Certificate / Diploma training courses and hold examinations on **Modular Learning System in Supply Chain Management^(P) (MLS-SCM^(P))**, of ITC. This Certificate / Diploma courses on MLS-SCM^(P) is one of the most modern areas of knowledge in purchasing and supply chain management. As per cooperation agreement with ITC, DBI has been offering these courses and holding examinations since 2004 and gathered commendable experience and won **ICC-World Chamber Federation (WCF) Competition Award, 2007 for Best Skill Development Programme, held in Istanbul, Turkey.**

The MLS-SCM^(P) is a comprehensive training pack covering the total purchasing & supply process of an organisation. The training pack has 16 modules, developed by internationally reputed consultants of ITC. **The aim of the MLS is to promote the competitiveness of enterprises through better purchasing & supply chain management. These courses are particularly suited for present and future managers executives and specialists in purchase and supply department of enterprises and organisations**, covering large corporation to Small and Medium Enterprises (SMEs). Well-experienced and qualified Resource Persons trained and recognised by ITC, Geneva conduct the training sessions.

The expected main benefits of the courses are:

- About 25% savings on supply & purchase expenditure of companies/ organizations.
- About 75% supply lead time reduction.
- Improved performance and better relationships with suppliers.
- Better logistics and inventory management.
- Increased ability to take advantage of emerging opportunities in International Market.
- Career development, promotion, improved job possibilities.
- Membership of a truly global network.
- Diploma / Certificate recognized in 50 countries.
- An **“MLS-SCM^(P) Advanced Certificate”** holders of ITC- DBI can get admitted into **Masters and MBA** courses in the **European Institute of Purchasing Management (EPIM)**, France, adjacent to Geneva (www.eipm.org), Switzerland.

Participation in the training courses and the examination will be a double benefit. The participants may join on-the-job-training for the modules and acquire advanced knowledge to run their day-to-day activities more efficiently. In addition, they may also sit for the examination and get International Certificate and Diploma on MLS-SCM^(P) eventually.

Target beneficiaries: Present and future professionals, executives, managers and specialists responsible for Purchasing and Supply in different business organizations, NGOs, Government, Semi-Government Organizations and Autonomous Bodies.

Main Features of MLS-SCM^(P) Courses : Faculty trained & recognized by ITC-WTO/UNCTAD, Geneva; Duration: Certificate, Advanced Certificate & Diploma courses of 6, 12 & 18 months respectively; Day long classes three days (Friday / Saturday) each month for on-the-job participants. Day long classes can also be arranged on weekdays for students; Free handouts, refreshment & lunch; Exams held in DBI in March & September each year; Flexible options for Exams available ; Certificate jointly issued by ITC, Geneva and DCCI; and Credit transfers to institutions and recognition in 50 countries including EPIM, France (www.epim.org).

Modules for Certificate Course:

Module 1 : Understanding the Corporate Environment,
" **2** : Specifying Requirements & Planning Supply,
" **3** : Analysing Supply Markets,
" **4** : Developing Supply Strategies,
" **5** : Appraising & Short listing Suppliers and
" **6** : Obtaining & Selecting Offers.

Modules for Advanced Certificate Course:

Module 7 : Negotiating,
" **8** : Preparing the contract,
" **9** : Managing the Supply Contract & Supplier Relationship,
" **10** : Managing International Logistics,
" **11** : Managing Inventory and
" **12** : Measuring and Evaluating Performance (including modules for Certificate course).

Modules for Diploma Course:

Module 13 : Environmental Procurement,
" **14** : Group Purchasing,
" **15** : E-Procurement and
" **16** : Customer Relationship Management (including modules for Adv. Certificate course).

Admission Requirements: Preferably graduate with proficiency in English. Current students for graduation are also eligible.

Admission Fees: For Certificate : **Tk. 36,000/- (6 Modules)**
Advanced Certificate : **Tk. 72,000/- (12 Modules)**
Diploma : **Tk. 96,000/- (16 Modules)**

Examination Fee : US \$ 30 - per Module

Course Books : US \$ 08 - per Module

Corporate discount : Tk. 10% for 3 or more participants from one organization.

Preferential discount : Tk. 1000/- per module for DCCI members.

Last Date of Registration : 15 December, 2009. Classes Start: **January, 2010**

Please contact for Registration / Information:

DBI, 11th Floor, 65-66, Motijheel C/A, Dhaka-1000.

Tel: 9552562 (Hunting) Ext. 137/281/124/123/147; Mobile : 01716748460; Fax: 9560830;

E-mail: dbi@dhakachamber.com, Website : www.dhakachamber.com/dbi.

Best Regards,

Sd/-

(Md. Hossain Ali)
Executive Director